

Date Correction Plan Due 5/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Luke's Child Life Ministries
Provider Number / Facility ID Number 1000560401 / 001 - 225055

Address - Facility (Street, City, State, Zip Code) 300 Carroll St Waukesha WI 53186
Telephone Number 262-522-6738
Date - Regulation Visit 4/18/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Frozen breast milk was dated but not labeled with a child's name in the freezer in the infant room.	Spoke w/ teacher, sub, + parent to remind them to check to make sure names are clearly written on each breast milk.	4/18/24	
2 251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves Description: Directions on use for diaper ointments were not posted in the diaper changing area.	Individual instructions will be posted instead of kept in a binder.	5/10/24	

NAME - Agency Worker
Charlene Langsdorf, Laura Taylor

Date Issued
4/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Charlene Langsdorf

Date Signed

4/30/24