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| Date Correction Plan Due 11/10/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 920-785-7811 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center The Salvation Army Child Learn Ctr | Provider Number / Facility ID Number 0000558560 / 003 - 1008832 |
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| Address - Facility (Street, City, State, Zip Code) 1525 Appleton Rd Menasha WI 54952 | Telephone Number 920-886-3648 | Date - Regulation Visit 7/7/2025 |
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| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---|---|--|-------------------------------------|------------------------------|
| 1 | 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based on record review on 7/7/25 according to the Staff Record Checklist Staff Member A and D failed to have a health report on file. Repeat violation: Previously cited on 2/4/2025, 1/2/2025, 6/14/2024 | <i>Staff member A & Staff member D will health report in to admin after completed by doctor.</i> | <i>12/1/25</i> | |
| 2 | 251.05(2)(a)7. Staff Record - Continuing Education Description: Based on record review on 7/7/25 according to the Staff Record Checklist Staff Member A and C failed to meet the continuing education requirements for 2024. The staff members had between 7.5/11 hours versus the required 15 hours of continuing education annually. | <i>Staff members A & C will work with director to ensure that all continuing education requirements are met by the end of 2025 for the current year.</i> | <i>12/31/25</i> | |

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| 3 | 251.055(1)(a) Supervision Of Children Description: The program self reported that on June 17, 2025, a child care worker failed to be within sight and sound of a 10-month-old child that crawled out of the classroom into the hallway. Another staff member found the child within the hallway and returned them to their classroom. The child was unsupervised for approximately four minutes. Repeat violation: Previously cited on 1/2/2025 | Both of the child care teachers that were responsible for the care of the child received a warning related to supervision of the child. All staff members (child care teachers, kitchen staff and admin) will take a training focused on supervision to ensure they have the tools & knowledge to supervise the children they are responsible for. | 11/6/25 |

NAME - Agency Worker
Cassandra Debauche

Date Issued
10/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Cassandra Fenwick

10/10/2025