

Date Correction Plan Due 7/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Salvation Army Oak Creek	Provider Number / Facility ID Number 0000558560 / 009 - 2006972
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Address - Facility (Street, City, State, Zip Code) 8853 S Howell Ave Oak Creek WI 531543801	Telephone Number 414-762-3993	Date - Regulation Visit 6/27/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.09(4)(b) Driver Orientation - Requirement Description: The drivers did not complete a driver's training before transporting children. The licensee did not review, document and update the training.	<i>Training documents will be printed, filled out, and placed in employee files. Training was conducted on June 4th, 2024.</i>	<i>07/15/2024</i>	
2	252.09(4)(c)1. Driver Record - Obtain & Review Description: Prior to the day a driver first transports children in care, the licensee did not obtain a copy of the driving record for each driver and place the record in the staff file.	<i>Driving records will be obtained from our drivers, and placed in their files.</i>	<i>08/02/2024</i>	

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3	252.42(1)(a)3. Staff File - Background Check Results Description: There was not documentation of a caregiver background check being completed for Staff B before that person began working with children.	The remaining background checks will be obtained, with correct spelling of employee names	07/15/2024
4	252.42(1)(a)4. Staff File - Pre-Camp Training Description: There was no documentation of pre-camp training being completed for each staff member.	Training will be documented and placed in employee files	07/15/2024
5	252.44(6)(g)3.a. Medical Log - Observation Or Evidence Of Injury Description: Staff were not recording in a medical log book any evidence of unusual bruises, contusions, lacerations, or burns seen on a child, regardless of whether received in or out of the care of the center.	Employees will be instructed on how to properly fill out the "medical log books"	07/08/2024

NAME - Agency Worker
Jennifer Brees

Date Issued
7/3/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
07/10/2024