

Date Correction Plan Due 12/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tlc Learning Center Inc		Provider Number / Facility ID Number 0000557850 / 001 - 120812		
Address - Facility (Street, City, State, Zip Code) N1544 Sunset Dr Lodi WI 53555		Telephone Number 608-592-5006	Date - Regulation Visit 10/9/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The number of children in the Dragonfly room did not match the number of children signed in to the program when nine children were present, eight children were signed in on an electronic app and two children were signed in on paper attendance.	We have discussed the importance of making sure the paper attendance is up to date with children and staff check in times and check out times. The app attendance is second until we can get the information accurate following the State regulations.	11/18/2025	

NAME - Agency Worker
Jenny Sweeney

Date Issued
11/19/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Nichole Koepf

Date Signed
12/5/2025