

Date Correction Plan Due 8/1/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-765-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(c) and (3)(f), DCF 252.41(1)(c) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Shine Bright On Main		9000593269 / 001 - 2008305		
Address - Facility (Street, City, State, Zip Code) 122 E Main St Coleman WI 541129315		Telephone Number 715-781-6855	Date - Regulation Visit 7/8/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(c) Supervision - Opening & Closing Hours Description: On 07/08/2025, an assistant child care teacher was alone in a classroom with children outside of the first 2 hours and the last 2 hours of center operation, and during the center's designated naptime.	Assistant teacher will be the one to get snack. Appropriate planning will be done to assure the appropriate supervision is in place.	7/8/2025	
2	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: On 07/08/2025, there was one child care worker in a classroom with a five infants.	Lead teacher left room to answer door and should have taken child with going forward we need to be more conscious of supervision and ratios.	7/8/2025	

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3	251.09(1)(L) Infant & Toddler - Soft Materials in Cribs Description: On 07/08/2025, a one-month-old child was sleeping in a pack and play with a blanket.	The seven month old that had a blanket in the pack + play is used to having a blanket at home. To calm the child the blanket was provided. moving forward the child will be removed from the pack + play to have his blanket while held. There will not be any blanket in any pack + play going forward.	7/18/2025
			Verification Date

NAME - Agency Worker
Erin Taylor

Date Issued
7/18/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Annie Schaud

Date Signed

7-29-25