

Date Correction Plan Due 3/25/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Little Steps To Success Childcare		7000592397 / 001	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
9711 W Greenwood Ter Milwaukee WI 53224		414-336-1640	3/4/2026
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	202.08(1)(b)5. <b>After Completion Of Preservice Training Under Subd 3., A Child Care Provider Shall Receive And Document Receiving At Least 5 Hours Of Qualifying Continuing Education Annually. Continuing Education Qualifies Under This Subdivision If It Covers Any Of The Topics Listed Under 202.08(1)(B)5. A. Through N.</b>  Description: The operator did not complete 5 hours of continuing education for the 2025-2026 certification year.	CPR and First AID  I registered for two classes held under the registry website, on 3/15/26 Little Connections and Building Leaders	→ 3/11/26  → 3/19/26

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2	<p>202.08(11)(d) A Safe Crib Or Playpen With A Tight-Fitting Mattress With A Tight-Fitting Covering Shall Be Available For Each Child Under One Year Of Age To Use For Napping Or Sleeping. The Crib Or Playpen May Not Contain Soft Or Loose Materials, Such As Sheepskins, Pillows, Blankets, Flat Sheets, Bumper Pads, Bibs, Pacifiers With Attached Soft Objects Or Stuffed Animals. A Certified Family Child Care Operator Shall Ensure That Each Crib Used By A Child In Care Satisfies The Applicable Federal Safety Standards In 16 Cfr Part 1219 Or 1220.</p> <p>Description: The sheet in the playpen was not tight-fitting.</p>	<p>The day of Visit I order a pack of sheet traps that was delivered on March 6<sup>th</sup>, 2026 and was applied to the crib sheets</p>	3/6/26	
3	<p>202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.</p> <p>Description: The written contracts for children #1-#10 did not include the specific charges for child care.</p>	<p>ALL Children payment agree- ment forms has been updated with the monthly charge for each of them</p>	3/6/26	

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<p>4 202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</p> <ol style="list-style-type: none"> <li>1. The Parents' Home And Work Phone Numbers.</li> <li>2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.</li> <li>3. The Parents' Signed Consent For Emergency Medical Care.</li> <li>4. A Name And Number To Call If The Child Requires Emergency Medical Care.</li> </ol> <p>Description: The Enrollment and Health History forms were incomplete for children #1-#6.</p>	<p>ALL Children files was updated with emergency contacts and has been reviewed and dated.</p>	3/5/26	
<p>5 202.08(1m)(a)10.c. A Certified Child Care Operator Shall Comply With The Conditions Of The Certification. The Hours, Days And Months Of Operation May Not Exceed Those Specified . Care Provided In Excess Of The Specified Hours Is Unregulated.</p> <p>Description: A review of attendance records showed that the operator provided care to children earlier than the approved operating hours on a daily basis and provided care after approved operating hours on a weekly basis.</p>	<p>After speaking with Debraugh, I called to zoning to see what is needed for a special use and was told to come in. On Monday 3/9/26 I went to zoning to only find out I would need to operate 24 hrs to get the form. I then contact my families to let them know I can no longer accept children before barn,</p>	3/9/26	

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6	<p>202.08(2)(am)1. A One-Unit Or Two-Unit Residential Building Shall Have A Functional Carbon Monoxide Detector Installed In The Basement And On Each Level Of The Building, Excluding The Garage And Attic, In Accordance With The Requirements Of S. 101.647, Stats.</p> <p>Description: There was no carbon monoxide detector on the 2nd floor of the home.</p>	<p>March 7<sup>th</sup>, 2026 I went out to buy a Carbon and Smoke detector combo Since I was told that I need a carbon on the 2nd level also</p>	3/9/26	
7	<p>202.08(2)(ar) The Home Shall Have A Functional Smoke Detector On Each Floor Level In Accordance With The Requirements Of S. 101.645, Stats.</p> <p>Description: The smoke detector on the 2nd floor was not functional.</p>	↓	3/9/26	
8	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: Hydrogen peroxide was accessible to children in an unlocked cabinet in the bathroom. In the outdoor play area splintering wood and broken metal with sharp edges were accessible to the children.</p>	<p>The day of the when my Certifier pointed out the Hydrogen peroxide under the bathroom Sink I removed the bottle on site.</p>	3/4/26	

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9	202.08(2)(m)1. <b>Pets In The Home Shall Be Tolerant Of Children And Vaccinated Against Rabies. The Rabies Vaccination Shall Be Documented With A Current Certificate From A Veterinarian.</b>  Description: The cat present in the home did not have a rabies vaccination available for review.	A copy of the cat's shot record was put into the file folder.	3/6/26	
10	202.08(4)(e) <b>The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.</b>  Description: There were no immunization records or waivers on file for children #1, and #3-#7.	A Childcare immunization Record and waiver form has been filled out signed by mom and placed in files for child 5,6,7  Child 1 and 3 shot records was emailed to me and will be printed and placed in file	→ 3/10/26  → 3/16/26	
11	202.08(4)(f)2.b. <b>A Child Care Provider May Administer Prescription Or Non-Prescription Medication To A Child Only If The Child's Parent Has Given Written And Signed Permission To Administer The Medication To The Child As Directed On The Label.</b>  Description: There was no signed Medication Administration Permission form on file for children #4 who had medication on site.	Child #4 Medication Administration was filled out and signed and placed in file	3/9/26	

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12	202.08(8m)(a)2. The Play Equipment Shall Be Constructed In A Sturdy Manner And Be In Good Operating Condition With No Sharp, Rough, Loose, Or Pointed Edges.  Description: The play set in the outdoor play space had loose and sticking up screws.	ALL screws that appeared sticking out has been drilled back in or removed	3/14/26

NAME - Agency Worker  
Deborah Kersting

Date Issued  
3/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

3/15/26

the same for numbers 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12