

Date Correction Plan Due 4/17/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Chapman's Little Lovely Ones Llc	Provider Number / Facility ID Number 9000591709 / 001 - 2006921
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Address - Facility (Street, City, State, Zip Code) 1432 N 24Th St Milwaukee WI 532051802	Telephone Number 414-210-3495	Date - Regulation Visit 4/1/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: Child 3's health exam was expired when it was completed more than six months prior to the visit.</p>	<p><i>Children files are being updated</i></p>	<p><i>4/3/25</i></p>	
2	<p>251.05(3)(gr)3.a. Meal Prep Personnel - Training</p> <p>Description: Staff D, working as the cook, did not have documentation of four hours of training in kitchen sanitation, food handling, and nutrition on file.</p>	<p><i>Staff files are being updated.</i></p>	<p><i>4/28/25</i></p>	

Chapman's Little Lovely Ones Llc

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3	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: Tracking was not accurate in the infant room when 7 children were in care but 8 were documented on tracking.</p> <p>Repeat violation: Previously cited on 12/12/2024</p>	Tracking will be accurate by doing a head count daily.	4/1/25	
4	<p>251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Broken glass was observed on the ground in the outdoor play space.</p> <p>Repeat violation: Previously cited on 8/21/2024</p>	Glass is continuously being picked up. Had picked them and now we will continue to check outside area.	4/1/25	
5	<p>251.07(5)(a)5.b. Menus - Plan</p> <p>Description: Afternoon snack menus were not available.</p> <p>Repeat violation: Previously cited on 8/21/2024</p>	Snack menu was added to the menu.	4/1/25	
6	<p>251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information</p> <p>Description: Intake forms were not located in the room care was provided.</p>	Intake forms were added to the baby room	4/1/25	



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	<p>Chapman's Little Lovely Ones will be sure to follow, check, and make sure that we are in compliance, by making sure that we have a team that is performing best practices and accurate.</p> <p style="text-align: right;">↙</p>	4/10/25	

NAME - Agency Worker
Cindy Matuszak

Date Issued
4/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Valerie Ch...

Date Signed

4/10/25