

Date Correction Plan Due 1/7/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Chapman's Little Lovely Ones Llc		Provider Number / Facility ID Number 9000591709 / 001 - 2006921		
Address - Facility (Street, City, State, Zip Code) 1432 N 24Th St Milwaukee WI 532051802		Telephone Number 414-210-3495	Date - Regulation Visit 12/12/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(L) Report - Construction Or Remodeling Description: The provider did not report construction prior to the construction beginning when a sink was added to a classroom.	Provider will be sure to do a follow up with licensor.	12/12/24	
2	251.04(6)(b) Current, Accurate Daily Attendance Record Description: Attendance was not accurate when eight children were in care in the two year old/toddler room, but nine children were documented on attendance.	Attendance will be accurate moving forward, being sure to always do a head count throughout the day.	12/12/2024 Same day	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.055(1)(f) Child Tracking Procedure Description: Tracking was not accurate in the two year old/toddler room when eight children were in care, but nine children were documented for tracking purposes.	To make sure that tracking is accurate, headcount will be done through out the day	12/12/24	
4	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book did not have documentation of having been reviewed in the previous six months.	Provider will be sure that medical log book is complete before 6 months	12/12/24	
5	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Two medications intended for the use of a child enrolled at the center did not have the child's name written on the bottles.	All medications will be labeled	12/12/24	
6	251.07(6)(f)3. Medication - Storage Description: Two medications were stored in a unlatched container on the floor in the infant room.	Medications will be stored in out of reach of secured container	12/12/24	

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7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two medications intended for a child enrolled at the center did not have documentation of parental authorizations on file.	Parent did have consent form placed in child's folder	12/12/24
			Verification Date

NAME - Agency Worker
 Cindy Matuszak

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued
 12/18/2024

Date Signed
 1/5/2025