

Date Correction Plan Due 10/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Victory Child Care And Preschool		Provider Number / Facility ID Number 0000591650 / 001 - 2006699		
Address - Facility (Street, City, State, Zip Code) E3443 Apple Tree Ln Waupaca WI 549817801		Telephone Number 715-258-9661	Date - Regulation Visit 10/8/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: All the children that get on or off the bus did not have alternate release forms on files.	<i>We will have families sign forms this week.</i>	<i>10/11/24</i>	
2	251.04(6)(a)6m. Child Record - Immunization History Description: One child was missing her immunization history in her file after 30 days of enrollment - see checklist	<i>we will request paperwork from parents.</i>	<i>10/31/24</i>	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: One child did not have a physical in her file after 3 months on enrollment - see checklist.	We will request paperwork from parents.	10/31/24
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Three intakes were not current - updated once every 3 months. Repeat violation: Previously cited on 5/20/2024	We will have families update forms.	10/31/24

NAME - Agency Worker
Jill Kellner

Date Issued
10/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

10/9/24