

<b>Date Correction Plan Due</b> 7/29/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Oak Tree Early Learning Center Llc		5000591365 / 001 - 2006532	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
10984 State Highway 70 E Arbor Vitae WI 545689704		715-439-4057	6/27/2025
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff C, D, E, and G did not have documentation of current biannual child abuse and neglect training on file.	All Staff Completed C.A.N training, director made C.A.N. spreadsheet to ensure staff complete biannual.	7/11/25
2	251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b>  Description: One refrigerator did not have a thermometer.	Corrected during visit placed new thermometer in Refrigerator	6/27/25

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	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
3	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: Dry food items were not stored in zip-type or plastic, covered storage containers.	All Staff were retrained about food storage during 7/11 Staff meeting. Cook was retrained 6/27	7-11-25

**NAME - Agency Worker**  
Dezarae Wierzba

**Date Issued**  
7/15/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Wista Deitke*

**Date Signed**

*July 15, 2025*