

Date Correction Plan Due 3/19/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Small Hands Change The World Llc		Provider Number / Facility ID Number 7000591297 / 001 - 2006467		
Address - Facility (Street, City, State, Zip Code) 4248 W Fond Du Lac Ave Milwaukee WI 532163528		Telephone Number 414-312-8973	Date - Regulation Visit 2/12/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. Department Notices Posted Description: Enforcement actions issued by the department have not been posted next to the child care license. The Order dated 10/24/25 and the Warning Letter issued 12/5/25 are not posted.	enforcement have been posted next to the Childcare License In a visible location for parents and visitors. will remain posted as required by licensing rules.	02-17-2026	
2	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: Authorization from the parent outlining the plan for Child #1 and Child #2 to depart the center to go to school is not on file for Child #1 and Child #2.	All future children departing for school will have assigned authorization on file.	2-12-2026	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #4 (age 1), a child under the age of 2, does not have a follow-up health examination on file at least once every 6 months after the initial health examination. The most recent health examination on file for Child #4 is dated 7/31/25. Repeat violation: Previously cited on 9/10/2024	Parent of the child has updated physical examination form from the child's physician.	2-16-2026	
4	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The daily attendance record is not current and accurate. A departure time was not recorded for one child on 2/9/26. Departure times were not recorded for 7 children on 2/11/26. Repeat violation: Previously cited on 9/10/2024	Staff will record accurate arrival and departure times for all children daily. Also the director will review attendance records at the end of each day to ensure they are complete and accurate.	2-12-2026	
5	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Driver E, who has been employed since 8/4/25, does not have a completed physical examination report on file that was completed not more than 12 months prior to nor more than 30 days after the person was hired. Repeat violation: Previously cited on 9/10/2024	Every thing has been updated in the driver's file	2-16-26	

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6	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Documentation of the days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio is incomplete. Departure times were not recorded for the licensee and Staff C on 2/10/26. In addition, the hours worked by staff when the person was included in the staff-to-child ratio does not identify the classroom staff worked in.</p>	<p>Director will check records daily to make sure all staff is sign their class room</p>	2-18-26	
7	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Driver E, who has been employed since 8/4/25, has not obtained a current certificate of completion for infant and child CPR with AED.</p> <p>Repeat violation: Previously cited on 4/16/2025, 2/6/2025</p>	<p>Everything has been updated and placed in Driver's new file CPE</p>	2-18-26	
8	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Driver E, who has been employed since 8/4/25, has not completed the required training on child abuse and neglect within one week after beginning work at the center.</p> <p>Repeat violation: Previously cited on 9/10/2024</p>	<p>All staff has completed their Child Abuse & Neglect</p>	2-18-26	

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<p>9 251.055(1)(a) Supervision Of Children</p> <p>Description: Each child is not supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm, and ensure safety. For example, the licensee and Staff B are observed leaving a group of children alone in a classroom during the visit. In addition, per review of attendance records, the report of the licensee and Staff B, children have on occasion been left alone inside the center while Staff B takes children outside to deliver them to their school bus.</p> <p>Included in a Warning Letter issued 10/2/24 and an Order issued 2/21/25.</p> <p>Repeat violation: Previously cited on 2/6/2025, 9/10/2024</p>	<p>Staff will ensure another qualified staff member supervises children before leaving class room when transporting children to their school bus second staff member will remain inside with the other children in classroom</p>	2/12/26		
<p>10 251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Plastic garbage bags are accessible to children in multiple storage bins on the floor and in the infant room. Two nails sticking out of the concrete block wall are accessible to children in the basement school age classroom. Broken window blinds and blind cords are accessible to children. A thin cord on the floor along the wall in a classroom is accessible to children. Boxes and other items are perched on a shelf above cribs in the infant classroom. Spots of what appears to be mold is observed in the basement school age classroom including on a ceiling support beam.</p>	<p>garbage bags has been place in storage bin nails has been remove from wall blinds has been replace loose cords has been remove the ceiling has been repainted.</p>	2/18/26		

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11	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: A tub of disinfecting whips and a can of Rust-oleum are accessible to children in the school-age classroom. The items are labelled "keep out of reach of children." Repeat violation: Previously cited on 10/7/2025	has been remove and place where children has no access	2/11/26	
12	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: Fly tape containing flies is hanging from the ceiling in multiple areas. A gap is observed in the ceiling tiles. Items identified as garbage including a broken cubby shelving unit and broken down cardboard are observed inside a classroom where children are in care.	Fly tape has been remove ceiling tiles has been replace all broken furniture has been remove all classroom's are clean	2/20/26	
13	251.06(4)(j)2. Fire Alarms & Smoke Detectors - Maintenance Description: A smoke detector can be heard "chirping" throughout the visit indicating it is in need of maintenance.	has been replace with new battery's	2/11/26	

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14	251.07(1)(c) Television As Part Of Program Description: Children, including an infant, are observed strapped into high chairs while placed in front of and/or facing a television. The television remains on during breakfast. A child in another classroom where a video is playing is instructed to return to the table and sit down during the video. Television may only be used to supplement the daily plan for children.	Television will not be used during meals TV/videos will only be used occasionally as part of planned educational activities	2/12/26	
15	251.07(2)(b) Policy - Child Guidance Description: The center failed to implement its written policy that provides for positive guidance and redirection when Staff D can be heard speaking to a group of children (ages 1-4) in a loud, harsh tone including "You don't need to move your leg. Sit down! You gonna sit like I told you to!"	Staff will use redirection and calm communication The director will monitor staff interactions with children	2/12/26	
16	251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure Description: Four children are observed strapped into high chairs with no activities provided to them. Included in an Order issued 2/21/25. Repeat violation: Previously cited on 2/6/2025	Staff will ensure children have age-appropriate activities and movement opportunities Children will not be restrained in high chairs unless they are eating	2/11/26	

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17 251.07(3)(a)1. Indoor Equipment - Developmental Level, Size Description: Indoor play equipment is not scaled to the developmental level of children in the infant classroom. A child is observed mouthing "magna tiles" which contain small enclosed magnets and are recommended for ages 3 and up. Children in this classroom are also observed playing with miniature animal cars the size of matchbox cars which contain small wheels. Included in a Warning Letter issued 12/5/25. Repeat violation: Previously cited on 10/31/2025, 10/7/2025	All small toys was remove from the Infant Room All toy's are age appropriate for all infants	2/11/26		
18 251.07(3)(a)5. Indoor Equipment - Intended Use Description: Cribs in the infant room are not used in accordance with all manufacturer instructions and any manufacturer recommendations that may affect the safety of children in care. Some cribs contain an additional mattress. Repeat violation: Previously cited on 10/7/2025	All additional mattresses were move immediately also cribs only contain the original fitted mattress and tight sheet	2/11/26		
19 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Soiled bedding was not immediately replaced. A visibly soiled crib sheet is observed on a crib in the infant classroom. Repeat violation: Previously cited on 9/10/2024	Clean sheets will be placed on cribs after each incident	2/11/26		

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20	<p>251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements</p> <p>Description: Minimum USDA meal and snack requirements are not always met.</p> <p>Breakfast service was observed. Fruit loops cereal was served as a component. This cereal does not meet the minimum USDA requirements due to sugar content. Cheese balls observed in the infant classroom are served for snack per the report of licensee.</p> <p>Included in a Warning Letter issued 12/5/25.</p> <p>Repeat violation: Previously cited on 10/31/2025, 4/16/2025</p>	<p>All meals has been replace with CUSA meal pattern guidelines for all meals and Snacks</p>	2/23/26	
21	<p>251.07(5)(a)6. Menus - Changes</p> <p>Description: Changes to the menu were not recorded on the menu kept on file and posted for parents. The menu states milk, water, sausage, eggs and fruit was served for breakfast. Per observation of breakfast service fruit loops cereal, milk, orange juice and canned peaches were served. This change in menu was not recorded.</p>	<p>Menus are now updated to reflect actual meals served. If any changes are made it will be noted on the menus</p>	2/16/26	

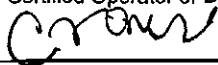
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22	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Per a review of the center medical log book there is no documentation demonstrating that the director or director's designee reviewed records of injuries with staff every 6 months to ensure that all possible preventive measures are being taken. Repeat violation: Previously cited on 4/16/2025	The injury log has been reviewed with staff and documentation has been completed.	2/13/26	
23	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Infant & Toddler Intake information on file for Child #4 has not been updated every three months as required. The most recent update for Child #4 is dated 10/14/25. Repeat violation: Previously cited on 9/10/2024	Records have been updated to reflect current developmental information.	2/13/26	
24	251.09(2)(bm) Infant & Toddler - Sleep Position Description: An infant is observed sleeping in a car seat that has been placed on the floor in a classroom. Repeat violation: Previously cited on 9/10/2024	All staff have been re-trained on safe sleep practices. Infants will never be allowed to sleep in car seat or other equipment.	2/16/26	

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25 251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Per observation of a diaper change the diaper changing surface was not cleaned with a soap and water and a disinfectant solution after each use.	A posted diapering procedure will be followed at all ^{times} times . The Director will monitor diapering practices daily.	2/13/26		
26 251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal Description: A soiled diaper is observed to have been disposed inside a diaper genie without a plastic liner. A soiled diaper is also disposed of in a garbage container that does not have a cover.	Will follow proper diaper disposal procedures Daily checks ensure containers are properly maintained	2/12/26		
27 251.09(4)(b) Infant & Toddler - Sinks In Self-Contained Area Description: Children under the age of 2 are being cared for in a classroom without a sink.	Children under 2 will be cared for only in classrooms equipped with sink	2/12/26		

NAME - Agency Worker
Maureen Slatten, Sara Cooney

Date Issued
3/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

3.17.26