

Date Correction Plan Due 11/5/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Small Hands Change The World Llc		Provider Number / Facility ID Number 7000591297 / 001 - 2006467	
Address - Facility (Street, City, State, Zip Code) 4248 W Fond Du Lac Ave Milwaukee WI 532163528		Telephone Number 414-312-8973	Date - Regulation Visit 10/7/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.055(1)(f) Child Tracking Procedure Description: There were two children present in the infant room but there was only one on the tracking form. There were eight children in the preschool room but only seven on the tracking form. Repeat violation: Previously cited on 9/10/2024, 10/9/2023	The center director will complete random checks twice daily to ensure full compliance. Retraining was completed	10-7-2025
2	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: There was not the 9 inches of energy absorbing surface that is required for equipment 4 feet or more in height under the swings or slides. Repeat violation: Previously cited on 9/10/2024, 10/9/2023	Munch has been ordered and will be installed soon.	11-26-2025

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3	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: There was more than a 4 inch gap in the gate enclosure in the outdoor play space.	The gap in the outside play space gate has been repaired to meet the 4-inch safety requirement.	11-13-2025	
4	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There was a garbage bag hanging on the fence in the outdoor play space accessible to children. Repeat violation: Previously cited on 10/9/2023	The garbage bag has been immediately removed from the fence	10-7-2025	
5	251.06(2)(j) Power Tools Description: There were power tools being used in the room that had children in care. The children in care were approaching the tools while the person was working on the gate in the room.	The maintenance work will be done outside childcare hours.	10-7-2025	
6	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: There was no thermometer in the infant room refrigerator.	A refrigerator thermometer has been installed in the infant room	10-10-2025	

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7	251.06(9)(d)2.a. Food Storage - Dry Food Description: There was a bag of chips and a box of cereal that was opened and not placed in a sealed container.	All open items were placed in ziplock bags	10-07-25	
8	251.07(3)(a)1. Indoor Equipment - Developmental Level, Size Description: There wasn't enough equipment in the middle room that was the appropriate level for the children in the room. There were three high chairs in the room that was not appropriate for the age and size of the children in care.	classroom being re-evaluated	11-24-25	
9	251.07(3)(a)5. Indoor Equipment - Intended Use Description: There were no straps available for the bucket seats in the activity table.	straps has been ordered and installed	10-16-2025	
10	251.07(3)(f) Trampolines & Inflatable Bounce Surfaces Description: There was a deflated bounce house in the outdoor play space that was used on the weekend during business hours, for enrolled children; per licensee.	bounce house was removed	10-07-2025	

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11	251.08(2) Permission & Emergency Information Description: There was no documentation of transportation permission and emergency information in the transportation vehicle that was used on the day of the visit.	transportation binders have been created for vehicle containing current permission slips and emergency contact forms for every child	10-08-2025	
12	251.08(6)(a) Child Safety Restraint System Description: There were several child booster seats that were past the expiration date and were still in use.	new booster seats was recorded	10-10-25	
13	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: The teacher that was in the infant room didn't know where the Under Two Intake Forms were located. Repeat violation: Previously cited on 10/9/2023	All Infant room staff have been retrained on where under two Intake forms are stored	10-7-2025	
14	251.09(1)(g) Infant & Toddler - Safety Gates Description: There was a door that had stairs to the basement with no safety lock or safety gates in a room that had a child under the age of two.	A safety gate with a locking latch has been installed above basement door to restrict access.	10-10-25	

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15	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a box of infant oatmeal that was opened and not labeled with a name and a date when it was opened. Repeat violation: Previously cited on 9/10/2024	<i>The name date date was entered</i>	<i>10-07-25</i>

NAME - Agency Worker
Rhonda Brueggemann, Mindi Sabljak

Date Issued
10/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11-3-25