

Date Correction Plan Due
4/2/2024

**NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN**

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Divine Creations Child Care		Provider Number / Facility ID Number 9000591229 / 001 - 2006406		
Address - Facility (Street, City, State, Zip Code) 5115 N 64Th St Milwaukee WI 532184006		Telephone Number 414-364-4262	Date - Regulation Visit 3/13/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: No emergency contact information on file for child #2	Parent updated file with an emergency contact. In the future will closer examine all paperwork.	03/14/2024	
2	250.04(6)(a)1.f Child Record - Enrollment Information - Medical Contact Description: No medical contact on file for child #1 or child #2.	Both parents updated paperwork. In the future will take a closer look over paperwork.	03/14/2024	
3	250.04(6)(a)4m. Child Record - Immunization History Compliance Description: No immunization record on file for Child #1.	Parent was called in to sign off on no immunizations due to religious reasons. In future will double check files.	03/14/2024	

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5115 N 64Th St Milwaukee WI 532184006		414-364-4262	3/13/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
4	250.04(6)(b) Current, Accurate Daily Attendance Record Description: There was one child not signed out on Tuesday March 12, 2024.	Checked calender from food program to accurately check child out at correct time. In the future will sign child out in real time.	03/14/2024	
5	250.05(2)(c) Staff File - Days, Hours Worked Description: Provider not signed out on Tuesday March 12, 2024.	After checking food program calender to get accurate check out time, I signed out. In the future will sign out in real time.	03/14/2024	
6	250.05(2)(d)1.a. Staff File - Physical Examination - Illness Description: There was no documentation or a physical exam stating that staff was free for illness on file.	Physical was on file without Tb test. Tb test was scheduled. In the future I will call licenser with questions and concerns.	03/25/2024	
7	250.06(3)(b) Emergency Plans - Practice Description: There was no evidence of Fire drill being practiced in the month of February 2024.	Completed march Fire drill. In the future I will set reminders in my phone to ensure no missed drills.	03/20/2024	

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8 250.06(9)(e) Leftover Food Description: There was leftover food stored in the refrigerator not labeled and dated.	Fridge was being cleaned out from Sunday dinner. In the future I will store in containers and label them.	03/14/2024	

NAME - Agency Worker
Tameka Thompson

Date Issued
3/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

T. Pitts

03/20/2024