

<b>Date Correction Plan Due</b> 12/10/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
---	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Rocking B Academy		<b>Provider Number / Facility ID Number</b> 8000590918 / 002 - 2007009		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3120 Schneider Ave SE 1C Menomonie WI 547512591		<b>Telephone Number</b> 715-308-4208	<b>Date - Regulation Visit</b> 11/3/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)5. <b>Child Record - Alternate Arrival / Release Agreement</b>  Description: Child # 6 and 7's records were missing a written agreement, such as Alternate Arrival and Release form, signed by the parent, outlining the plan for a child to come to and from the center via school bus.  Repeat violation: Previously cited on 12/17/2024	<i>Each child's parent fills out form before they start.</i>	11/03/25	

<b>Name - Certified Operator / Licensed Center</b> Rocking B Academy		<b>Provider Number / Facility ID Number</b> 8000590918 / 002 - 2007009	
<b>Address - Facility (Street, City, State, Zip Code)</b> 3120 Schneider Ave SE 1C Menomonie WI 547512591		<b>Telephone Number</b> 715-308-4208	<b>Date - Regulation Visit</b> 11/3/2025
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
2	251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: An Authorization to Administer Medication form for a child's Bendaryl topical lotion stated to apply, "As needed," was not in the original container, and the length of the authorization exceeded the manufacturer's seven-day limit. A written medication authorization should include the child's name and birthdate, name of medication, administration instructions, medication intervals and length of the authorization dated and signed by the parent is on file. Blanket authorizations that exceed the length of time specified on the label are prohibited.	Went over updated medication policies with staff to ensure we do this correctly.	11/3/25

**NAME - Agency Worker**  
April Callihan

**Date Issued**  
11/26/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**