

Date Correction Plan Due 9/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Rocking B Academy		Provider Number / Facility ID Number 8000590918 / 002 - 2007009		
Address - Facility (Street, City, State, Zip Code) 3120 Schneider Ave SE 1C Menomonie WI 547512591		Telephone Number 715-308-4208	Date - Regulation Visit 7/22/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: There was not a child file available for review for Child #1. The licensee shall maintain a current written record obtained prior to the child's first day of attendance or subsequent re-enrollment at the center on each child enrolled and shall make the record available to the licensing representative on request.	<i>Put the file at that location.</i>	<i>9/25/24</i>	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Rocking B Academy

8000590918 / 002 - 2007009

Address - Facility (Street, City, State, Zip Code)

3120 Schneider Ave SE 1C Menomonie WI 547512591

Telephone Number

715-308-4208

Date - Regulation Visit

7/22/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>251.04(6)(a)1. Child Record - Enrollment Information</p> <p>Description: Child enrollment information was missing for the following records: Child # 3 and 4 were missing the names, addresses, and telephone numbers of persons other than a parent authorized to call for the child, or accept the child who is dropped off; Child # 3 and 4 were missing the missing the name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately; and Child # 2, 3, and 4 were missing the name, address, and telephone number of a physician or medical facility caring for the child.</p>	<p><i>Get these updated and sent over.</i></p>	<p><i>9/25/24</i></p>	
3	<p>251.04(6)(a)6m. Child Record - Immunization History</p> <p>Description: Documentation that indicates the child's immunization history is in compliance with s. 252.04, Stats., and ch. DHS 144 was not available for review for Child # 2, 3, 4, and 5.</p>	<p><i>Contact parents and get these updated.</i></p>	<p><i>10/10/24</i></p>	
4	<p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills</p> <p>Description: There was not a written record of the tornado drill having been practiced in June.</p>	<p><i>Update tornado drill sheet. Do tornado Drills the same day Rocking B does theirs</i></p>	<p><i>9/25/24</i></p>	

Name - Certified Operator / Licensed Center Rocking B Academy		Provider Number / Facility ID Number 8000590918 / 002 - 2007009	
Address - Facility (Street, City, State, Zip Code) 3120 Schneider Ave SE 1C Menomonie WI 547512591		Telephone Number 715-308-4208	Date - Regulation Visit 7/22/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date

NAME - Agency Worker
April Callihan

Date Issued
9/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed