

Date Correction Plan Due 5/7/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Rocking B Academy		Provider Number / Facility ID Number 8000590918 / 001 - 2006074		
Address - Facility (Street, City, State, Zip Code) 3020 S Schneider Ave SE Menomonie WI 547512997		Telephone Number 715-308-4208	Date - Regulation Visit 1/11/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(L) Report - Construction Or Remodeling Description: The licensee did not report construction or remodeling on the premises, when carpet was being replaced in a room, requiring children to be relocated to another room.	Made sure to tell the State about any construction that requires children to be relocated.	1/11/24	
2	251.04(6)(a)6m. Child Record - Immunization History Description: The center did not maintain a record of immunizations for child #1 to document compliance with s. 252.04 Stats., and ch. DCF 144.	We send out reminders for families a month early.	1/20/24	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child # 2's file was missing documentation of the child having received an initial health examination not more than 6 months prior to nor more than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter.	We send out reminders for families a month early	1/20/24	
4	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance was not current and accurate when two children in care were not signed in on Bumblebees' Room attendance record. Repeat violation: Previously cited on 9/28/2022, 7/12/2022	We had another training with staff at our staff meeting. Staff receive red tags when attendance missed	1/25/24	
5	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Documentation of Staff A and H meeting the educational requirements of an Assistant Teacher was not available and the staff have worked at the center for more than six months.	Staff are given paid time to work on course work. Teacher is lead qualified	2/1/24	

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6	251.055(1)(c) Supervision - Opening & Closing Hours Description: An unqualified assistant teacher was providing sole supervision to a group of children during the center's first two hours of operation. Assistant child care teachers who are at least 18 years of age and have completed the training required for the position may provide sole supervision to a group of children in full-day centers for opening and closing hours, not to exceed the first 2 hours and the last 2 hours of center operation, and during the center's designated naptime, not to exceed 2 hours.	Staff are given Paid time to work on course work. Everyone gets lead qualified.	1/11/24	
7	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: Intake for Child Under 2 forms for children from the Baby Bee's Room were not in the Busy Bee's Room where the children were in care.	Baby teachers are on a schedule for intake update	1/11/24	

NAME - Agency Worker
April Callihan

Date Issued
4/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed