

<b>Date Correction Plan Due</b> 8/27/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> New Life Christian Daycare Inc		<b>Provider Number / Facility ID Number</b> 1000590901 / 001 - 2006045			
<b>Address - Facility (Street, City, State, Zip Code)</b> W173n9170 Saint Francis Dr Menomonee Fls WI 530511995		<b>Telephone Number</b> <del>414-355-3511</del> <b>262-415-7076</b>	<b>Date - Regulation Visit</b> 8/7/2025		
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>		<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(c) <b>Current, Accurate Information</b>  Description: A current list of board of directors is not on file with the Department.	Completed a new list to update board president. Board president signed & emailed to DCF.		9/26/25	
2	251.04(2)(p) <b>Delegation Of Administrative Authority - Submitted, Current</b>  Description: A current delegation of administrative authority was not submitted to the Department.	Completed a new Delegation of Admin Auth to update board president. Board president signed & emailed to DCF.		9/26/25	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.04(3)(f) <b>Report - Plan Of Correction</b>  Description: Approved plans of corrections have not been returned for the noncompliance statements issued 2/28/2025, 10/4/2024, 8/7/2024, 7/16/2024, and 5/14/2024. This rule was previously included in a Warning Letter issued 2/28/2025.  Repeat violation: Previously cited on 1/28/2025, 10/4/2024	will submit again	9/26/25	
4 251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: The attendance was observed inaccurate. Twenty-three (23) children were present, but twenty-two (22) children were listed on the attendance.	Attendance is tracked on classroom lanyards and in Pro Care, as parents sign in the child.	8/7/25	
5 251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Current child abuse and neglect training was not on file for 2 of the 3 staff files reviewed. <i>need list</i> Repeat violation: Previously cited on 1/28/2025, 7/2/2024, 4/11/2024	Found 1 staff file without the updated certificate and it will be completed immediately.	<del>8/25</del> 9-26-25	

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W173n9170 Saint Francis Dr Menomonee Fls WI 530511995		<del>414-355-3511</del> 262-415-7076	8/7/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Documentation of 3 hours of food service training was observed for meal prep personnel and not the required 4 hours.  Repeat violation: Previously cited on 1/28/2025, 7/2/2024, 4/11/2024 <i>Please see paperwork that was needed</i>	staff member has 4hr training plus another 3-4hr training completed & it is in their file.	8-7-25	
7	251.06(10)(dm)1. <b>Washrooms - Sanitary Conditions</b>  Description: The toilets in the school age room were observed in an unsanitary fashion. Two of the toilets were observed with fecal matter on the rim/toilet seat and one toilet was observed unflushed.	school age classroom children will be reminded to flush & any paint or bodily fluids will be checked for more often & cleaned immediately.	8-7-25	
8	251.06(11)(bm)3. <b>Outdoor Play Equipment - Construction, Condition</b>  Description: The sand box was observed without a cover.  Repeat violation: Previously cited on 4/11/2024	board is working on a good fix for the cover as the original was deemed unsafe with loose strings in a non-compliance.	10-10-25	
9	251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: Bottles of bleach water and soap water were observed accessible to children on a counter in the food prep area.	bleach & soap have been moved to hang on the fridge instead of just on the counter.	8.14-25	

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10	251.06(9)(d)1.b. <b>Food Storage - Refrigeration Units</b>  Description: Each refrigeration unit shall be maintained at 40 degrees or lower. A refrigerator in the food prep area was observed not maintained at 40 degrees or lower. The refrigerator was observed between 50-60 degrees F.  Repeat violation: Previously cited on 4/11/2024	new thermometer put in fridge and will be checked frequently to make sure it stays at the appropriate temp.	8-7-25
11	251.07(6)(f)1.b. <b>Medication Administration - Containers &amp; Labeling</b>  Description: Medication was observed in a drawer without a label that included the child's name	All medications are labeled with a plastic zip lock bag or on the label	8-7-25
12	251.07(6)(f)3. <b>Medication - Storage</b>  Description: Medication was observed stored in a drawer that was accessible to children.	All medication is stored in a locked drawer.	8-7-25

**NAME - Agency Worker**  
Crescenta Sabree, Tiisha Harrell

**Date Issued**  
8/13/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

9-23-25