

Date Correction Plan Due 11/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
-----------------------------------------------	----------------------------------------------------	-------------------------------------------------

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Yellow Brick Academy Llc		Provider Number / Facility ID Number 6000590876 / 001 - 2006009		
Address - Facility (Street, City, State, Zip Code) 1620 Ohm Ave 1517 Altoona Ave Eau Claire WI 547014611		Telephone Number 715-514-2555	Date - Regulation Visit 10/29/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Rule states "Each center shall practice the fire evacuation plan monthly, and tornado drills monthly from April through October." Contrary to this rule, center documentation showed tornado drills and the fire evacuation plans weren't conducted consistently throughout this year.	Remaining 2025 and all 2026 drills entered into Outlook calendar to avoid missed monthly fire/tornado drills. Will be kept in entry way display cabinet and updated following the practiced drill.	November 2025	

Name - Certified Operator / Licensed Center Yellow Brick Academy Llc		Provider Number / Facility ID Number 6000590876 / 001 - 2006009		
Address - Facility (Street, City, State, Zip Code) 1620 Ohm Ave 1517 Altoona Ave Eau Claire WI 547014611		Telephone Number 715-514-2555	Date - Regulation Visit 10/29/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury Description: Rule states "A child care worker shall record any evidence of unusual bruises, contusions, lacerations, or burns seen on a child, regardless of whether received while in the care of the center". On this date, this Licensor noticed a young child with a long, reddened scratch under his/her right eye. The child reportedly received the scratch when out of care but the injury wasn't recorded in the medical log book. Repeat violation: Previously cited on 3/26/2024	All medications will be recorded into med log that are recorded on medication tracking forms and entered into Brightwheel parent communication portal. All staff received updated training at staff meeting.	October 2025	
3	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Rule states "The director or director's designee shall review records of injuries with staff every six months to ensure that all possible preventive measures are being taken. The reviews shall be documented in the medical log book". Documentation showed the center exceeded the 6 month timeframe, as the last review was 2/5/25, and there was no updated review until the date of this visit.	Med Log was reviewed and signed 10/29/25. Next review has been added to Outlook calendar and will be reviewed 01/2026.	October 2025	

NAME - Agency Worker
Heather Ruf

Date Issued
10/29/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed