

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 5/4/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Hills Child Care Center		Provider Number / Facility ID Number 1000590631 / 001	
Address - Facility (Street, City, State, Zip Code) 2639 N 17Th St Milwaukee WI 532062023		Telephone Number 414-210-0143	Date - Regulation Visit 4/26/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
	<p>1 202.08(1)(a)2. Each Child Care Operator Shall Demonstrate That The Operator Is Free From Tuberculosis Prior To Initial Certification. Each Provider Shall Demonstrate That He Or She Is Free From Tuberculosis Prior To The Date The Provider Begins Working With Children In Care.</p> <p>Description: There is no documentation on file that the substitute provider was free from tuberculosis prior to working with children.</p>	<p>She' went to doctor and the form was complete</p>	<p>May 5, 2022</p> <p>May 5, 2022</p>

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2	<p>202.08(1)(b)1. Prior To Certification And Prior To Beginning To Work With Children Each Provider, Including Volunteers, Substitutes, And Emergency Back-Up Providers, Or Any Other Person Who Provides Care And Supervision For Children Under One Year Of Age Shall Complete Training In The Most Current Medically Accepted Methods For Reducing The Risk Of Sudden Infant Death Syndrome.</p> <p>Description: There is no documentation that the substitute provider had completed SIDS training prior to working with children.</p>	She's taking her classes	July 9 August 31
3	<p>202.08(1)(b)2. Prior To Certification And Prior To Beginning To Work With Children Each Provider, Including Volunteers, Substitutes, And Emergency Back-Up Providers, Or Any Other Person Who Provides Care And Supervision For Children Under 5 Years Of Age Shall Complete Department-Approved Training On Shaken Baby Syndrome And Abusive Head Trauma And Appropriate Ways To Manage Crying, Fussing, Or Distraught Children.</p> <p>Description: There is no documentation on file that the substitute provider completed SBS/AHT training prior to working with children.</p>	She's taking her classes	May 13 2022

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4	<p>202.08(1)(b)3.c. Each Certified Operator And Each Provider Shall Comply With S. 48.651 And Complete Training In Child Abuse And Neglect Laws And Identifying, Documenting, And Reporting Child Abuse And Neglect.</p> <p>Description: There was no documentation that the substitute provider has completed Child and Abuse Neglect training.</p>	<p>She's enrolled in some classes she</p>	<p>July 31</p>
5	<p>202.08(1)(b)3.d. Each Certified Operator And Each Provider Shall Comply With S. 48.651 And Obtain And Recertify As Necessary To Maintain Current Certification In Infant And Child Cardiopulmonary Resuscitation (Cpr). The Cpr Training Must Result In A Certificate Of Completion. If The Certificate Of Completion Does Not Have A Date Specifying The Length Of Time For Which It Is Valid, The Cpr Training Must Be Renewed Every Year.</p> <p>Description: There was no documentation that the substitute provider has completed Infant/Child CPR training.</p>	<p>She enrolled in most of her classes.</p>	<p>June 30 2022</p>
6	<p>202.08(1)(b)4.d. A Substitute Shall Complete The Training Specified In Subd. 1. And 2. But Need Not Meet Requirements Under Subd. 3. Until The Substitute Has Worked For 240 Cumulative Hours.</p> <p>Description: The substitute provider had worked for more than 240 hours but had not completed the required preserving training under subd. 3.</p>	<p>She enroll in classes shall receive all training by July 2022</p>	<p>July 30 - Aug 31 22</p>

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7	<p>202.08(11)(d) A Safe Crib Or Playpen With A Tight-Fitting Mattress With A Tight-Fitting Covering Shall Be Available For Each Child Under One Year Of Age To Use For Napping Or Sleeping. The Crib Or Playpen May Not Contain Soft Or Loose Materials, Such As Sheepskins, Pillows, Blankets, Flat Sheets, Bumper Pads, Bibs, Pacifiers With Attached Soft Objects Or Stuffed Animals. A Certified Family Child Care Operator Shall Ensure That Each Crib Used By A Child In Care Satisfies The Applicable Federal Safety Standards In 16 Cfr Part 1219 Or 1220.</p> <p>Description: An infant was observed napping in a pack-n-play with no sheet on the mattress. Additionally, the infant was wearing a bib and a blanket was observed in the pack-n-play.</p>	Went and bought extra crib sheets	April May 26 2022
8	<p>202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.</p> <p>Description: There was no contract of rates on file for any of the enrolled families.</p>	Printed out forms and with have each parents Sign the form	May 16 2022

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9	<p>202.08(12)(d) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Making A Copy Of The Applicable Certification Standards Available To Each Parent</p> <p>Description: There was no documentation on file that any of the parents of the enrolled children had been notified regarding certification standards.</p>	<p>All forms went out to each child/childrens in rolled.</p>	<p>May 16 2022</p>
10	<p>202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</p> <ol style="list-style-type: none"> 1. The Parents' Home And Work Phone Numbers. 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan. 3. The Parents' Signed Consent For Emergency Medical Care. 4. A Name And Number To Call If The Child Requires Emergency Medical Care. <p>Description: There was no Enrollment/Health History form on file for child #3 on the Child Record Checklist and the forms for children #8 and #9 are incomplete.</p>	<p>Printed out all forms</p>	<p>May 16 2022</p>

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11	<p>202.08(12)(g) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Using Information Obtained On The Department-Provided Child Care Intake For Child Under 2 Years Form, Which Collects Essential Information For Infants And Toddlers, To Individualize The Program Of Care For Each Child Under 2 Years Of Age.</p> <p>Description: There was no Intake form on file for child #8 on the Child Record Checklist.</p>	Parent has the forms. Will complete and return	May 14 2022
12	<p>202.08(12)(f) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.</p> <p>Description: There was no documentation on file that the parents of any of the enrolled children had been notified regarding liability insurance.</p>	All forms went out to all parents who have their child/children in rolled	May 14 2022

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13	<p>202.08(2)(ar) The Home Shall Have A Functional Smoke Detector On Each Floor Level In Accordance With The Requirements Of S. 161.645, Stats.</p> <p>Description: There is no working smoke detector in the basement of the home.</p>	Went and bought New batteries and extra batteries	May 1 st 2022
14	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: An uncovered outlet was accessible in the bathroom of the home. Plastic bags, medicated cream and trash were accessible in the kitchen of the home. A TV set was accessible on a lower shelf of a cubby cabinet. Uncovered outlets, extension cords and frayed carpeting accessible in play areas.</p>	The Indoor and Out door of the home is clean of all Hazards.	April 30 2022
15	<p>202.08(2)(e) Outdoor Play Areas Shall Be Well-Drained And Be Free Of Hazards, And Have The Following Protections In Place:</p> <p>Description: Hazards in the form of trash, an empty glass bottle, large branches exposed nails on a wooden bench and a hammer inside of a grill were accessible in the outdoor play space.</p>	The outside yard is clean and all free of Hazards	April 30 2022

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16	<p>202.08(4)(a)2. For A Child 2 Years Of Age Or Older, A Report Of A Physical Examination Conducted Not More Than 2 Years Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 2 Years Thereafter</p> <p>Description: There is no Health Report on file for child #1 on the Child Record Checklist.</p>	Printed out all forms for parents.	June 2-6 2022
17	<p>202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.</p> <p>Description: There is no immunization record on file for child #3 on the Child Record Checklist.</p>	Printed out all forms for parents	June 2-6 2022
18	<p>202.08(4)(f)1. Medications Shall Be Stored So They Are Not Accessible To Children.</p> <p>Description: Medicated cream was observed in kitchen drawer.</p>	All medication are label and stored out childrenway	April 28 2022

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19	<p>202.08(4m)(e)1.-5. An Operator Shall Ensure That Each Provider, Volunteer, Substitute, And Emergency Back-Up Provider, Receives An Orientation Before Beginning Work That Covers The Following:</p> <ol style="list-style-type: none"> 1. The Names And Ages Of Children In Care. 2. A Review Of Children's Records, Including Parent And Emergency Contact Information. 3. Specific Information Relating To A Child's Special Health Care Needs, Including Administration Of Medications, Disabilities, Allergies, Or Other Special Health Conditions. 4. A Review Of The Operator's Plan For Responding To Emergencies. 5. A Review Of This Chapter. <p>Description: There was no documentation that the substitute provider had received an orientation before working with children.</p>	Completed the Orientation Checklist	4/28/2022
20	<p>202.08(5)(e) Each Child Shall Be Closely Supervised By A Provider To Guide The Child's Behavior And Activities, Prevent Harm, And Assure Safety Of Children At All Times.</p> <p>Description: Children have been left under the sole supervision of an individual who did not meet the qualifications of a provider.</p>	I'm the provider be with the childrens until my daughter are done with her classes all classes should be completed	July 30 2022

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21 202.08(5)(f) The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off. Description: There were no attendance records for the day of the site visit and 3 children were present.	Printed out the attendance form of 4/26/2022 and completed it	4/26/ 2022	

NAME - Certification Worker / Licensing Specialist
Jean Houston

Date Issued
4/27/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed