

Date Correction Plan Due 12/12/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Woodland Preschool - Belleville Campus		Provider Number / Facility ID Number 3000590493 / 001 - 2005543		
Address - Facility (Street, City, State, Zip Code) 129 Greenway Cross Ct Belleville WI 535088801		Telephone Number 608-424-1818	Date - Regulation Visit 11/22/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Potentially harmful materials were accessible to children when a bottle of ibuprofen, marked keep out of reach of children, was found in an unlocked classroom drawer.	The Ibuprofen was taken out of the classroom drawer, and discarded immediately.	11/22/22	
2	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book was not reviewed with staff by director or director's designee every six months when last review date was dated 2/14/22. Several pages were also torn from the medical log book in the Ash classroom.	-The Medical Logs for all classrooms were reviewed on 11/22/22. -We closed out the Ash classroom Medical Log on 11/22/22, and created a new Medical Log. We made sure that no pages were missing from the new Medical Log.	11/22/22	

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NAME - Agency Worker
Sara Bossingham Obrien, Amanda St. Martin

Date Issued
11/28/2022

SIGNATURE - Agency Worker

Date Signed