

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and EducationTO FILE A COMPLAINT CALL
262-446-7800Date Correction Plan Due
3/6/2025NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Provider Number / Facility ID Number

2000590452 / 001 - 2005497

Name - Certified Operator / Licensed Center

Intelligent Minds Childcare

Address - Facility (Street, City, State, Zip Code)

2480 W Garfield Ave Milwaukee WI 532051038

Telephone Number
414-998-5594Date - Regulation Visit
2/19/2025

Correction Plan

Expected
Completion DateVerification
Date

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(2)(i)1.b. Department Notices Posted Description: The warning letter issued January 29, 2025, was not posted.	Warning letter posted on board.	03/05/2025	
2	250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: Information regarding emergency contact other than the parents was not on file for Child #1, Child #2, and Child #3.	Parents filed in information	03/05/2025	

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3	250.04(6)(a)1.g Child Record - Enrollment Information - Authorized Pickup Description: Information regarding authorized persons other than the parents was not on file for Child #1, Child #2, and Child #3.	Parent filled in missing information	03/05/2025	
4	250.04(6)(a)2. Child Record - Field Trip Permission Description: Information regarding field trip permission was not on file for Child #1, Child #2, and Child #3. Repeat violation: Previously cited on 8/28/2023	Parent filled in missing information	03/05/2025	
5	250.04(6)(a)4m. Child Record - Immunization History Compliance Description: Information regarding immunization history was not on file for Child #1, Child #2, and Child #3. The immunization history was incomplete for Child #4.	Parents were notified of missing information	03/05/2025	
6	250.04(6)(a)5. Child Record - Consent For Emergency Medical Treatment Description: Information regarding parental emergency medical treatment authorization was not on file for Child #1, Child #2, and Child #3.	Parent filled in missing information	03/05/2025	

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7	<p>250.05(2)(f) Staff File - Continuing Education</p> <p>Description: Staff A did not have the required 15 hours of continuing education for the 2024 year. Staff A had 6 hours of continuing education for 2024.</p> <p>Repeat violation: Previously cited on 8/28/2023</p>	<p>Training will be completed in timely manner.</p>	<p>03/05/2025</p>	
8	<p>250.05(3)(e)2. Provider Training - Current Cpr Certificate</p> <p>Description: The current infant/child CPR/AED training certificate for Staff A was incomplete.</p>	<p>CPR certificate will be renewed. Registered for training class.</p>	<p>03/05/2025</p>	
9	<p>250.06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description: Various items labeled "keep out of reach of children" were observed in the center including a bottle of lotion (at least 32 oz) and a canister of Glade air fresher.</p> <p>Repeat violation: Previously cited on 6/4/2024</p>	<p>Items will be stored properly. and out of reach of children.</p>	<p>03/05/2025</p>	

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10	<p>250.06(2)(m) Premises - Condition & Repair</p> <p>Description: The interior was not cleaned and ready for children's arrival.</p> <p>Repeat violation: Previously cited on 8/28/2023</p>	<p>Interior will remain clean at all times</p>	<p>02/19/2025</p>	
11	<p>250.06(4)(a)1. Smoke Detectors</p> <p>Description: At least 3 smoke detectors in the home were not operable. Two of the smoke detectors were no longer hardwired, attached to the ceiling, and the battery compartment was not closed. One of the smoke detectors was still hardwired, but hanging from the ceiling and the battery compartment was not closed.</p> <p>Repeat violation: Previously cited on 6/4/2024</p>	<p>Batteries were replaced in smoke detectors.</p>	<p>02/19/2025</p>	
12	<p>250.06(4)(b) Fire Extinguisher</p> <p>Description: The annual fire extinguisher inspection for the 2024 year was not documented.</p> <p>Repeat violation: Previously cited on 8/28/2023</p>	<p>Fire extinguisher will be inspected and documented yearly.</p>	<p>02/19/2025</p>	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
13	250.06(9)(j) Meals & Snacks - Records Description: Accurate records of meals and snacks were not available for review by parents and the licensing representative for January 2025 and February 2025. Repeat violation: Previously cited on 6/4/2024	meal book with filled in with recorded daily meals.	02/19/2025
			Verification Date

NAME - Agency Worker
Crescenta Sabree

Date Issued
2/20/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
03/05/2025