

Date Correction Plan Due 8/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Life Time Kids Camp		Provider Number / Facility ID Number 9000590359 / 001 - 2005400		
Address - Facility (Street, City, State, Zip Code) 17585 Golf Pkwy Brookfield WI 530452948		Telephone Number 262-899-7100	Date - Regulation Visit 7/22/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.41(2)(h)1. Report - Law Enforcement Contact - Harm Description: The camp staff failed to report police contact surrounding an incident of child abuse by staff in the center	Camp director will ensure to notify state whenever there is contact with local authorities within 24 hours of a report submitted to Life Time staff or observed by internal staff.	8/1/24	
2	252.425(1)(b) Child Tracking Procedure Description: Center was tracking 22 children. Only 21 were present Repeat violation: Previously cited on 7/24/2023	Camp supervisors will take a count of the children in our care as they get checked into camp in the morning. Once split into groups for correct ratios they will then recount the amount of children in each group to make sure we have everyone or to see if anyone is absent. Supervisors will go to each group and count children as well as counselors counting their children through every transition.	7/23/24	

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3	252.44(6)(e)1.a. Medication Administration - Parental Authorization Description: No authorization form on file for allergy meds in child's medical bag. No intervals of use for medication authorization on file. Expired allergy meds in bag.	Forms from Wisconsin state licensing will be filled out by each parent at check in if bringing medication. Forms will be checked by camp supervisors and director for proper date intervals on paperwork for medication. Medications will be checked weekly for expiration dates.	7/23/24	
4	252.44(6)(g)3.a. Medical Log - Observation Or Evidence Of Injury Description: Evidence of injuries and accidents not being documented in med log	We will use our incident paper written reports to transfer documentation into the med log as incidents occur to keep a written record daily.	8/1/24	
5	252.44(6)(g)3.b. Medical Log - Injuries In Care Description: Injuries in care not being documented in medical log	We will use our incident papers that we document our incidents on and put that information in the medical log.	8/1/24	
6	252.44(6)(g)3.c. Medical Log - Medication Administration Description: Med log entries did not include name of medication dispensed	Medication log will include name of medication given to child. Camp supervisor/director will write the name of the medication in the log along with the appropriate information.	7/23/24	

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7	252.44(7)(b)3. Waterfront Supervisor On Duty Description: No water front supervisor on duty during kids swim	Waterfront supervisor will be scheduled by the aquatics lead. These rotations/scheduled supervisor list will be given to the camp director/supervisors so that the team is aware of who the waterfront supervisor is on duty at all times.	8/1/24	
8	252.44(7)(b)4. Waterfront Supervision Plan Description: Children in pool swimming area not properly wearing required wrist bands to identify their camp status for pool tracking	Children will be wristbanded when coming into camp. Wristbands will again be checked when each counselor splits into their groups. Wristbands will be checked again before heading out to the pool to make sure no children have taken any of them off.	7/23/24	
9	252.44(7)(b)5. Waterfront Check-In / Check-Out Procedure Description: Children. To properly tracked in and out of water due to improper wristbanding Repeat violation: Previously cited on 7/24/2023	Children will be wristbanded when coming into camp. Wristbands will again be checked when each counselor splits into their groups. Wristbands will be checked again before heading out to the pool to make sure no children have taken them off. During the duration of being in the pool our counselors, and supervisors will be continuously checking the children to make sure they have their wristbands on.	7/23/24	

NAME - Agency Worker
Paul Spink

Date Issued
7/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed