

Date Correction Plan Due 5/27/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN
TO FILE A COMPLAINT CALL 262-446-7800	

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Elmbrook Preschool		Provider Number / Facility ID Number 6000590116 / 001 - 2005015		
Address - Facility (Street, City, State, Zip Code) 13001 W North Ave Brookfield WI 530055214		Telephone Number 262-780-0122	Date - Regulation Visit 4/26/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child #4 does not have a physical exam on file and has been attending the center for more than 90 days.	The Child Health Report is completed and is now in the child's file.		5/16/2022
2	251.05(3)(b) Shaken Baby Syndrome Prevention Training Description: Staff D does not have documentation of receiving Shaken Baby Prevention or Abusive Head Trauma training.	Staff D took Abusive Head Trauma training online. The certificate is now in the file.		5/19/2022

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3	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Sharp adult scissors were accessible to children on the counter by the sink; Barbasol shaving cream was accessible under the sink because the cabinet lock was not closed.	The scissors are now stored in a cabinet above the counter. The cabinet lock is on and the shaving cream was moved to a storage room not accessible to children.	4/28/2022

NAME - Certification Worker / Licensing Specialist
Charlene Langsdorf

Date Issued
5/13/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Parneela A. Carroll

Date Signed

5/24/2022