

Date Correction Plan Due 3/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Little Giants Learning Academy		9000589959 / 002 - 2005254		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4040 W Fond Du Lac Ave Milwaukee WI 532163645		414-722-0156	3/3/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: The health history information on file for Child 1 does not have the appropriate box marked to indicate any medical conditions.	Child 1 health history has been updated and all appropriate boxes are marked.	3-14-25	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: The file for Staff C lacked documentation of a registry certificate at the time of the monitoring visit. Staff C has been working as a teacher for longer than 6 months.	Staff C now have documentation of registry Certificate in file	3-14-25	

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3	251.05(2)(a)5. Staff Record - High School Diploma Description: Staff C does not have documentation of a high school diploma or its equivalent at the time of the monitoring visit.	Staff C file updated and now have high school diploma in there	3-14-25	
4	251.05(2)(a)7. Staff Record - Continuing Education Description: There is no documentation that Staff A participated in at least 15 hours of continuing education.	Staff A now have completed and participated 15 hrs of continuing education	3-14-25	
5	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A does not have documentation of a current CCPR certificate on file. The most recent certificate on file expired September 2024.	Staff A now have CCPR training on file	3-14-25	
6	251.055(1)(f) Child Tracking Procedure Description: On the day of the monitoring visit, the center's child tracking procedure was not followed when the clipboard was located outside of the school age classroom.	Center will make sure that tracking clipboard will be located inside each classroom.	3-14-25	

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7	<p>251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: In the outdoor play space, nails were observed sticking out of the wooden fence and several pieces of garbage are accessible to children.</p> <p>Repeat violation: Previously cited on 1/3/2024</p>	<p>Outdoor play space cleaned at the visit and nails taken off wooden fence</p>	<p>3-14-25 3-3-25</p>	
8	<p>251.06(2)(b) Electrical Or Hot Surface Protection</p> <p>Description: An electrical outlet in the infant room did not have an outlet cover. **This was corrected during the monitoring visit**</p>	<p>Infant Room Outlet was covered and corrected at visit.</p>	<p>3-3-25</p>	
9	<p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: The toilet in the downstairs girls bathroom does not flush properly.</p> <p>Repeat violation: Previously cited on 1/3/2024</p>	<p>The toilet in the downstairs girls bathroom now working properly.</p>	<p>3-14-25</p>	
10	<p>251.06(9)(c)1. Safe Food</p> <p>Description: Several packages of food, including formula and puffs, were open and dates exceeded the suggested use by date on the package.</p>	<p>All open food and food for the babies will be in containers containers and will used by the suggested date.</p>	<p>3-14-25</p>	

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11	<p>251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: Dry foods (Kix cereal and Goldfish Crackers) are not stored in bags with zip-type closures or food grade containers with tight-fitting covers.</p> <p>Repeat violation: Previously cited on 1/3/2024</p>	All food that open will now be in container with tight-fitting covers	3-14-25	
12	<p>251.08(4)(b) Driver Orientation - Requirement</p> <p>Description: Staff D, identified as the driver, does not have a completed annual driver training on file. The last training on file was completed in January 2024.</p> <p>Repeat violation: Previously cited on 1/3/2024</p>	Staff D have an updated training form on file now	3-14-25	
13	<p>251.08(4)(c)1. Driver Record - Obtain & Review</p> <p>Description: Staff D, identified as the driver, does not have an annual driving record on file. The last driving record on file was completed in January 2024. **This was verified as corrected via email on 3/6/25**</p> <p>Repeat violation: Previously cited on 1/3/2024, 4/11/2023</p>	Staff D now have an updated driving record an corrected 3-6-25	3-6-25	

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3/3/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
14	251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings Description: Mattress coverings (sheets) in the Infant room do not fit snugly over the mattress in the cribs.	All cribs now have fitted Sheets in each bed.	3-14-25	
15	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A container of baby formula brought from home was open and labeled with the child's name on it but the container was not dated on the day the container was opened.	The center will make sure that all formula Dated the day container was opened.	3-14-25	

NAME - Agency Worker

Kristin Keck, Rhonda Brueggemann

Date Issued

3/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

3-14-25