

Date Correction Plan Due 1/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Little Giants Learning Academy		9000589959 / 002 - 2005254		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4040 W Fond Du Lac Ave Milwaukee WI 532163645		414-722-0156	1/3/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child #2 had an enrollment form on file, signed and dated by the parent, but the form did not have the appropriate box marked to reflect consent for emergency medical care or treatment.	childs #2 file have been updated Marked down the boxes that wasnt filled out.	1-23-2024	
2	251.04(6)(a)6m. Child Record - Immunization History Description: Child #2 does not have immunization history on file and has been attending the center for more than 30 days.	Child #2 immunization history form is updated and his file	1-23-2024	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 2 enrolled in February 2022 and did not have documentation on file for completing an initial health exam within 3 months of enrollment.	Child #2 health exam documented and updated by Doctor and parent	1-23-24	
4	251.05(2)(a)1. Staff Record - Personal Information Description: Staff C did not have all of the required staff information on file, including emergency contact information.	Staff C emergency contact has been updated and complete	1-23-24	
5	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Staff F, identified as the food service/meal prep person, did not complete at least 4 hours of training in kitchen sanitation, food handling, and nutrition. Repeat violation: Previously cited on 4/11/2023	Staff F and Provider will make sure that the 4 hours will be in place	1-23-24	
6	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: In the outdoor play space, several areas of the fence had a gap larger than 4 inches.	Provider will repair gaps on the fence and maintain a nice play space.	1-23-24	

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7	251.06(2)(a) Potential Source Of Harm On Premises Description: In the outdoor play space, nails were observed sticking out of the wooden fence and broken plastic toys with sharp edges were accessible to children.	Provider will make sure that the broken toys and sharp edges is updated so no harm on premises.	1-23-24	
8	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The gate in the outdoor play space opens from the outside but is not able to be opened from within the play space enclosure. Per licensee, in order to get out of the outdoor play space, a staff member is called to have the gate opened.	The center gate will be updated and repair to open freely.	1-23-24	
9	251.06(9)(d)2.a. Food Storage - Dry Food Description: Dry goods (instant mashed potatoes and Cheerios) were not stored in bags with zip-type closures or food grade containers with tight-fitting covers.	Dry foods will be food grade containers.	1-23-24	
10	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book in the Infant/Toddler room was not reviewed within the past 6 months.	Center have done 6 months review in the medical log book.	1-23-24	

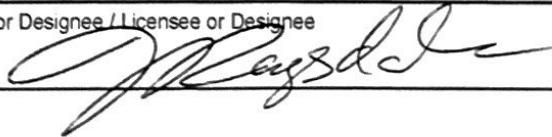
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11	251.08(4)(b) Driver Orientation - Requirement Description: Staff A, identified as the driver, did not have a completed annual driver training on file. The last training on file was December 2022. Repeat violation: Previously cited on 1/17/2023	Driver obtain a updated Driver Orientation form	1-23-24	
12	251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff A and B, identified as drivers, did not have an annual driving record on file. The last driving record on file for Staff A was in December 2022 and the record on file for Staff B was November 2022. Repeat violation: Previously cited on 4/11/2023	Staff A and B have a updated annual driving record	1-23-24	
13	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Under 2 intake form for Child 1 & Child 2 were not updated every three months to include documentation of the child's developmental/routine changes.	center will make sure that child 1 and 2 have 3 months updates Accordingly.	1-23-24	

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14	251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: In the infant/toddler room, bottles were not labeled with the child's name.	Center and Staff will make sure that all belongings and bottles are labeled at all times.	1-23-24

NAME - Agency Worker
Kristin Keck, Katrina Tarantino

Date Issued
1/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

1-23-24