

<b>Date Correction Plan Due</b> 3/31/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Precious Memories Daycare Llc		<b>Provider Number / Facility ID Number</b> 0000589990 / 001 - 2004739		
<b>Address - Facility (Street, City, State, Zip Code)</b> 132 W Menasha Ave Whitelaw WI 542479607		<b>Telephone Number</b> 920-732-3473	<b>Date - Regulation Visit</b> 3/2/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Child 2 did not have a current intake on site. It was sent home on 02/26/2026 with a due date of 03/08/2026. The intake in the office was dated 07/15/2025.  Repeat violation: Previously cited on 8/27/2025	The missing intake was in a different classroom than the previous violation. We reviewed with the teachers in all four of the under two classrooms so that this does not happen again.  Parents have been notified to complete the intake forms here at the center. Copies of the intake form will be made so that if parents need to take the forms home to complete, we have an additional copy onsite.	3/18/2026	

**NAME - Agency Worker**  
Erin Taylor

Date Issued  
3/17/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed