

Date Correction Plan Due
10/23/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Cubby Bear Llc
Provider Number / Facility ID Number
3000589473 / 003 - 2007274

Address - Facility (Street, City, State, Zip Code)
330 E Burnett St Beaver Dam WI 539161962
Telephone Number
920-219-9263
Date - Regulation Visit
10/7/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(3)(f)2.b. Child Care Teacher - High School Or Equivalent Description: A child care teacher has not completed high school or its equivalent when Staff A has not completed high and is working as a lead teacher.	<ul style="list-style-type: none"> Obtain credential from employee, place in file. Use checklist for any future employees to avoid further violations 	10/14/2024	
2 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Children had access to harmful materials when sunscreen labeled with a warning, keep out of reach of children, was stored on a cart that is accessible to children in the 3K classroom.	<ul style="list-style-type: none"> Sunscreen moved to main office 	10/10/2024	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: The exit door in the 3K room did not have a minimum clear width of three feet when an art drying rack was 13 inches away from the exit, created an obstruction.	- Art drying rack moved to a different location in the classroom	10/10/2024	

NAME - Agency Worker
Kimberly Liebhart

Date Issued
10/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/10/2024

DCF-F-CFS0294-E (R.06/2011)