

Date Correction Plan Due 6/3/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Learning Tree Llc		Provider Number / Facility ID Number 8000589268 / 001 - 2003563		
Address - Facility (Street, City, State, Zip Code) 1101 Suffolk Dr Janesville WI 535461608		Telephone Number 608-563-5833	Date - Regulation Visit 5/15/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B did not have documentation on file of having completed infant and child CPR and AED training within three months of beginning work at the center.	Staff completed CPR and AED training	5/15/2024	
2	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: A written record of dates and times of all practiced fire and tornado drills were not documented for the months of January-April.	Fire and tornado drills were documented for months of January-April	5/15/2024	

Name - Certified Operator / Licensed Center Learning Tree Llc		Provider Number / Facility ID Number 8000589268 / 001 - 2003563	
Address - Facility (Street, City, State, Zip Code) 1101 Suffolk Dr Janesville WI 535461608		Telephone Number 608-563-5833	Date - Regulation Visit 5/15/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
5/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sarah Purta

Date Signed

5/20/24