

Date Correction Plan Due
2/25/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliances. Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center In My Garden Bilingual Day Care		Provider Number / Facility ID Number 0000588920 / 001 - 2002971		
Address - Facility (Street, City, State, Zip Code) 4913 Commercial Ave Madison WI 537048923		Telephone Number 608-770-3307	Date - Regulation Visit 2/6/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m Child Record - Immunization History Description: Child 2 did not have documentation on file that indicates the child's immunization history is in compliance with s. 252.04, Stats., and ch. DHS 144. El niño 2 no tiene documentos de sus vacunas en el expediente. Repeat violation: Previously cited on 10/4/2024	Los padres actualizaron los documentos Parents updated the document	2/8/2025	
2	251.05(2)(a)6 Staff Record - Days & Hours Worked Description: Staff member did not sign out on February 05, 2025. Un empleado no firmo su salida el día 5 de Febrero del 2025.	Implemented new strategies to be accurate ESTAMOS TRABAJANDO EN ESTRATEGIAS DE REVISAR LAS LISTAS	2/7/2025	

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3	<p>251.05(3)(gr)3.a. Meal Prep Personnel - Training</p> <p>Description: The Kitchen helper did not complete at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.</p> <p>La ayudante de la cocina no completo al menos 4 horas de entrenamiento en manejo de alimentos, nutrición o higiene y sanidad en la cocina antes de empezar a trabajar.</p>	<p>EL PERSONAL REALIZO LA CLASE ESTAMOS ESPERANDO QUE NOS ENVIEEN EL CERTIFICADO DE LA CLASE</p> <p>Staff member completed the course, we are waiting for the certificate</p>	<p>2/7/2025</p>	
4	<p>251.06(2)(p)1.b. Radon - Testing, Current Providers</p> <p>Description: The provider did not test for radon gas levels within the 6 months of effective date.</p> <p>El centro no realizo pruebas de los niveles de gas radon dentro de los 6 meses posteriores a la fecha de vigencia.</p> <p>Repeat violation: Previously cited on 12/9/2024.</p>	<p>LO ESTAMOS REALIZANDO COMO NOS VA A INDICAR LA LICENCIADORA</p> <p>We did the test as indicated by the licensor</p>	<p>3/3/2025</p>	
5	<p>251.09(1)(am)5. Infant & Toddler Intake - Developmental & Health History</p> <p>Description: Child 2 infant and toddler development and routine documentation was not updated every 3 months.</p> <p>El documento de desarrollo y crecimiento del niño 2 no fue actualizado cada tres meses.</p>	<p>Realizaremos recordatorios</p> <p>Reminders were sent</p>	<p>2/18/2025</p>	

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NAME - Agency Worker:
Luzdarys Marquez

Date Issued
2/10/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

3/3/2025