

Date Correction Plan Due
8/4/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Brainy Bunch Learning Center

9000588899 / 002 - 2007436

Address - Facility (Street, City, State, Zip Code)

Telephone Number

Date - Regulation Visit

3233 W North Ave Milwaukee WI 532081462

414-210-3055

7/15/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(2)(g)1.c. Insurance - Non-Owned Vehicle Liability</p> <p>Description: The licensee failed to submit to the department a certificate of insurance for vehicle liability insurance for non-owned vehicles with minimums not less than the amounts specified under s.121.53, Stats., for transportation that was provided in a vehicle not owned by the center on 7/10/25 that was not public transportation vehicles or chartered vehicles.</p>	<p>On July 10th at 11:17am I submitted a copy of the non-owned vehicles information regarding insurance to the department.</p>	8/2/25	

Name - Certified Operator / Licensed Center Brainy Bunch Learning Center		Provider Number / Facility ID Number 9000588899 / 002 - 2007436		
Address - Facility (Street, City, State, Zip Code) 3233 W North Ave Milwaukee WI 532081462		Telephone Number 414-210-3055	Date - Regulation Visit 7/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.04(3)(o) Report - Change In Transportation Services Description: The licensee failed to report to the department a change in transportation services at least 5 calendar days prior to the change when she contracted with a transportation company to provide transportation services for a field trip in which the center took a group of children to The Big Backyard on July 10, 2025.	Going forward I will be sure to notify the department 5 calendar days prior when going on outings using third party transportation	8/21/25	
3	251.08(1)(c) Transportation Policy - 3Rd Party Description: The licensee failed to document its polices that transportation provided through a written or verbal contract with another individual or organization meets the requirements of this chapter prior to contracting with an organization that provided transportation to the center for a field trip to The Big Backyard on 7/10/25.	All changes regarding third party transportation will be updated into my policy, and reported to the department immediately.	8/21/25	
4	251.08(4)(b) Driver Orientation - Requirement Description: The licensee failed to provide and document driver training for a driver from a contracted transportation company who transported children on a field trip to The Big Backyard on 7/10/25.	I will be sure to use my own Def drivers orientation form for all drivers rather it's staff or using third party.	8/21/25	

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5	251.08(4)(c)1. Driver Record - Obtain & Review Description: The licensee failed to obtain and review the driving record for a driver from a contracted transportation company prior to the driver transporting children on a field trip to The Big Backyard on 7/10/25.	Going forward I will request, review, and obtain the driving record from the company when using third party transportation	8/21/25	-
6	251.08(5)(b) Vehicle Inspection Report Description: The licensee failed to provide the department with evidence of a vehicle's safe operating condition on a form provided by the department (Vehicle Safety Inspection) prior to a van from a contracted transportation company transporting children on a field trip to The Big Backyard on 7/10/25.	Whenever using a third party transportation I will be sure to complete my own vehicle inspection report.	8/21/25	

NAME - Agency Worker
Maureen Slatten

Date Issued
7/21/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

8/21/25