

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due 6/28/2019	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify violations and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 250.04(2)(b) and (3)(b), DCF 250.04(2)(c) and (3)(c), DCF 250.41(1)(L) and (2)(L). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion dates for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.857. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.115. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bright Star Academy		Provider Number / Facility ID Number 4000588854 / 001 - 2002653	
Address - Facility (Street, City, State, Zip Code) 3200 N 40TH ST Milwaukee WI 53218-5313		Telephone Number 620-791-7828	Date - Regulation Viol 6/14/2019
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(2)(b) Licensee Posted & Visible Description: The most current license was not posted so was not visible to parents.	New licensees are posted	6-14-19	
2 250.04(3)(d) Staff File - Days, Hours Worked Description: There was no documentation of actual hours the provider had worked and was used to meet the staff-to-child ratio. The provider was not signed out on 6/13/19 and not signed in on 6/14/19.	Set alarm to sign in/out when certification switches over	6-14-19	

Name - Certified Operator / Licensed Center Bright Star Academy		Provider Number / Facility ID Number 4000388654 / 001 - 2002553	
Address - Facility (Street, City, State, Zip Code) 3208 N 40th St Milwaukee WI 532163613		Telephone Number 920-791-7828	Date - Regulation Violation 6/14/2019
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 250.04(5)(a)1 Child Record - Enrollment & Health History Forms Description: The enrollment form for child #4 on page 2 of the Child Record Checklist was incomplete. There was no emergency contact information for the child.	Enter the phone number on the enrollment sheet.	6-14-19	
4 250.04(5)(a)3 Child Record - Alternate Arrival / Release Agreement Description: There was no Alternate Arrival/Release Agreement on file for children #1 and #2 on page 2 of the Child Record Checklist.	When school returns have alternate arrival information for school bus filled out by parents.	when school resumes	
5 250.05(1)(b)3 Outdoor Play Space - Potential Source Of Harm Description: Standing water was observed in the outdoor play space in a wading pool and toy box which were at children's level. Unsecured wires were observed along the back of the house posing a strangulation. A gap in the fence posed a potential entrapment hazard.	When it rains the prior day dump wading pool, secure wires, fix gap in fence.	6-14-19	
6 250.05(5) Premises, Furnishings, Equipment - Condition & Repair Description: Litter was accessible to children in the outdoor play space in a toy box.	Remove litter	6-14-19	

Name - Certified Operator / Licensed Center		Bright Star Academy	
Address - Facility (Street, City, State, Zip Code)		3208 N 40th St Milwaukee WI 532180813	
Telephone Number		820-791-7628	
Date - Regulation Viol		6/14/2019	
Provider Number / Facility ID Number		4000588654 / 001 - 2002653	
Rule/Statute Number	Correction Plan	Expected	Verification
250.07(a)(4)(2)	Play Equipment - Safe & Soundy	Remove and throw these items away	6-14-19
250.06(1)(c)(2)	Infant & Toddler - Crib & Playpen Mattresses	Buy new snug-fitting sheets	6-15-19
250.06(3)(X)	Infant & Toddler - Care During Feeding	Ensure all children who eat in the high chair are buckled in.	6-14-19
250.09(A)(b)	Infant & Toddler - Diaper Changing Surface - Disinfection	Wash hands prior to changing.	6-14-19
10	Description: The description of the cleaning and disinfecting process given by the provider did not meet the requirements.		

Name - Certified Operator / Licensed Center

Bright Star Academy

Address - Facility (Street, City, State, Zip Code)
3330 N 40TH ST Milwaukee WI 53218-5813

Rule/Statute Number
Noncompliance Statement

Provider Number / Facility ID Number
4006688654 / 001 - 2002853

Date - Registration Visit
8/14/2018

Telephone Number
202-791-7638

Correction Plan

Expected
Completion Date

Verification
Date

Name - Certification Monitor / Licensing Specialist
Joan Houston, Sharon Lebeck

Date Issued
8/15/2018

SIGNATURE - Certified Operator or Designer / Licensee or Designee

Date Signed

8-20-19