

Date Correction Plan Due 12/30/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

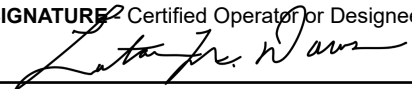
Name - Certified Operator / Licensed Center Little Leaders Learning Academy		Provider Number / Facility ID Number 4000588514 / 001 - 2002218		
Address - Facility (Street, City, State, Zip Code) 832 E Meinecke Ave Milwaukee WI 532123436		Telephone Number 414-264-4440	Date - Regulation Visit 12/5/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)1. Staff Record - Personal Information Description: No emergency contact documented in file as required by rule	Emergency contact information will be completed during staff orientation prior to the employee starting. The form will be placed in the staff file immediately upon completion. This will be required for all new hires moving forward.	12/6/2025	
2	251.05(2)(a)8. Staff Record - Orientation Description: No documented staff orientation in file reviewed	Staff orientation will be completed prior to the employee starting work. Documentation of orientation will be signed and placed in the staff file immediately after completion. This will be required for all new hires moving forward.	12/6/2025	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(2)(a) Potential Source Of Harm On Premises Description: Extensive hanging ice over hanging playground area accessible to children Repeat violation: Previously cited on 12/5/2024	The hanging ice will be removed immediately and the playground area will be blocked off until the hazard is fully cleared. Staff will complete a safety check before outdoor play to ensure all areas are free of hazards. Ongoing daily playground inspections will be documented to prevent repeat violations. New gutters will be installed in the spring to prevent future ice buildup.	12/6/2025	
4	251.06(2)(i) Deteriorating Paint Description: Paint on the bottom of the bathroom door deteriorating and accessible to children in the toddler classroom. Additional paint on baseboards and walls in the classroom also deteriorating	Deteriorating paint on the bathroom door, baseboards, and walls will be repaired and made inaccessible to children immediately. All affected areas will be sanded, repainted, and sealed to prevent chipping. The classroom will be monitored regularly to ensure paint remains in good condition and not accessible to children.	1/31/2026	

NAME - Agency Worker
Paul Spink

Date Issued
12/11/2025

SIGNATURE Certified Operator or Designee / Licensee or Designee



Date Signed
12/28/2025