

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Heaven's Tot Lot Llc
Provider Number / Facility ID Number 3000588073 / 001 - 2001649

Address - Facility (Street, City, State, Zip Code) 2400 W Capitol Dr 2404 Milwaukee WI 532061428
Telephone Number 414-444-3000
Date - Regulation Visit 1/8/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: The enrollment form for Child #5 lacked emergency contact information when a parent cannot be reached.	All children files have been updated to a non-parent	1/8/24	
2 251.04(6)(c) Daily Attendance Record - Transportation Description: Transportation attendance was not accurate on the day of the monitoring visit. Children had arrival times documented on the attendance record but were missing departure times.	Drivers will sign children in/out on attendance sheets immediately upon arrival and departure	1/8/24	

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			Verification Date	
3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff D does not have documentation of a completed CPR certificate within 3 months after beginning to work with children; staff D started working in October 2023.</p>	<p>All staff will ensure proper documentation of all certification is on file and copied to the WI Registry</p>	1/12/24	
4	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff F does not have documentation of a current training in child abuse and neglect identification, laws, and reporting.</p>	<p>All staff will ensure proper documentation off all certification is on file and submitted to the WI Registry</p>	1/12/24	
5	<p>251.06(11)(b)7. Outdoor Play Space - Enclosure Description: In the outdoor play space, an area of the chain link fence was broken and disconnected on top causing a gap in the fence to be larger than 4 inches.</p>	<p>Center will ensure outdoor play area is free of hazards.</p>	1/12/24	
6	<p>251.06(2)(a) Potential Source Of Harm On Premises Description: In the outdoor play space, nails were observed sticking out of the wooden fence and a pair of pruning shears hanging on the metal fence was accessible to children. Repeat violation: Previously cited on 6/5/2023</p>	<p>Center will ensure all outdoor areas are free of hazards</p>	1/18/24	

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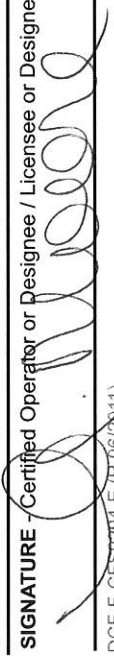
414-444-3000

1/8/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>7</p> <p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: There were several pieces of garbage in the outdoor play space accessible to children.</p>	<p>Center will ensure outdoor play area is free of trash and debris</p>	<p>1/8/24</p>	
<p>8</p> <p>251.06(2)(n) Garbage Containers - Construction & Disposal Schedule</p> <p>Description: The garbage in the outdoor play space was not in a container with a tight fitting cover; a garbage bag was observed hanging on the fence.</p>	<p>Center will ensure all trash cans have a fitted cover</p>	<p>1/8/24</p>	
<p>9</p> <p>251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled</p> <p>Description: The fire extinguisher in the hallway near the secondary emergency exit did not have an inspection tag indicating the present condition and date of inspection.</p>	<p>Center will ensure all tags are visible and will replace as needed</p>	<p>1/19/24</p>	
<p>10</p> <p>251.06(4)(i) Exit Lights</p> <p>Description: The exit light leading to the secondary exit was not lit. Repeat violation: Previously cited on 6/5/2023</p>	<p>Center will ensure all exit lights are working.</p>	<p>1/19/24</p>	

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11	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Under 2 intake forms for Child 5 and Child 8 were not updated every three months to include documentation of the child's developmental/routine changes.	Center will ensure all intake under 2yrs forms are updated q 3 months or as needed.	1/8/24
			Verification Date

NAME - Agency Worker
 Kristin Keck, Daniel Noel
 Date Issued
 1/10/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

 Date Signed
 1/22/24