

Date Correction Plan Due
5/10/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Lucille's Learning Center Llc

8000587188 / 001 - 2000058

Address - Facility (Street, City, State, Zip Code)
3820 W Florist Ave Milwaukee WI 532093638

Telephone Number
414-464-4000

Date - Regulation Visit
4/22/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: Child 4 does not have documentation of the name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately.	Parent corrected enrollment form with emergency contact information.	4-26-24	4-26-24

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2 251.04(6)(a)6. Child Record - Health History Description: Child 4 has multiple documented medical conditions, but there is no information on file about triggers that may cause a problem, signs or symptoms for the provider to watch for, steps a provider should follow, when to call a parent regarding symptoms, and identification of all providers who have received specialized training or instructions to help treat symptoms. Repeat violation: Previously cited on 8/4/2022	Child's Health History form was updated with current medical conditions.	4-26-24	4-26-24
3 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 2 and Child 5 do not have documentation of an follow-up health examination at least once every 6 months as required. The most recent health examination on file for Child 2 is from 08/08/23. The most recent health examination on file for Child 5 is from 09/14/24. Repeat violation: Previously cited on 3/23/2023, 8/4/2022	Policy put in place to update health forms every 6 months. And to remind parents to update and submit forms	4-23-24	4-23-24
4 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C does not have documentation of a current biennial child abuse & neglect training. The most recent child abuse & neglect training on file for Staff C was taken 04/16/19. Repeat violation: Previously cited on 3/23/2023	Staff is a substitute teacher. She completed an updated CAN on 4-26-24 her file was updated.	4-26-24	4-26-24

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Lucille's Learning Center Llc

8000587188 / 001 - 20000568

Address - Facility (Street, City, State, Zip Code)
3820 W Florist Ave Milwaukee WI 532093638

Telephone Number
414-464-4000

Date - Regulation Visit
4/22/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
5 251.06(2)(a) Potential Source Of Harm On Premises Description: There are multiple screws sticking out of wooden barriers in outdoor play space which are accessible to children. In the 1 year old room, several staples were observed in the wall, some of which were loose and had the potential to fall to the ground. Repeat violation: Previously cited on 10/10/2023	Screws were removed Staples removed from wall	4-25-24 4-25-24	4-25-24 4-25-24
6 251.06(2)(b) Electrical Or Hot Surface Protection Description: An electrical outlet in the preschool room did not have an outlet cover guard.	Outlet cover replaced	4-22-24	4-22-24
7 251.06(2)(i) Deteriorating Paint Description: There are areas of flaking paint on wall and roof overhang in outdoor play space.	Removed flaking paint and repainted wall in outdoor play space	5-9-24	5-9-24

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414-464-4000

Date - Regulation Visit
4/22/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
8 251.06(9)(c)1. Safe Food Description: Several cans of expired food were observed in the kitchen. This was corrected during the visit and these items were removed and discarded. In the infant room, a carton of 2% milk was observed in the refrigerator with a sell by date of 04/03/23. The milk was observed to be spoiled. In the infant room, a container of baby cereal is labeled that it was opened on 03/01/24. The label on the baby cereal indicates the cereal must be used "within 30 days after opening."	- Can goods discarded - Milk removed and discarded. Train staff on cleaning out fridge weekly → Trained all staff on this. This was the 1st time we noticed the label on the cereal.	4-22-24	4-22-24
9 251.07(3)(f) Trampolines & Inflatable Bounce Surfaces Description: 3 balance balls were observed in the large motor room accessible to children. These balance balls are considered an inflatable bounce surface and therefore must not be accessible to children or used by children in care.	- Exercise Balls removed	4-22-24	4-22-24
10 251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: There is no 1% or skim milk being offered to children over the age of 2.	- None of our children drink 1% milk, however we will now offer it first to students that are not allergic.	4-23-24	4-23-24

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4/22/2024

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11 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Injury records in the medical log book in the infant room are not reviewed every 6 months as required. Repeat violation: Previously cited on 8/4/2022	Injury record + log books have been reviewed and updated for each room. Log book has been placed on calendar for every 6 month reviews.	4-22-24	4-22-24
12 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: There are no parent authorizations for 2 bottles of infant Ibuprofen drops, a bottle of infant Mylicon, a bottle of calming tablets, a container of children's Zyrtec, an immune support syrup, a container of day & night cold & cough medication, and a nasal spray for a child.	Medicine was found in an old medicine cabinet that we no longer use. Medicine was discarded. Staff trained on proper storage of medicine as well as how to fill out the parent authorization form.	4-22-24	4-22-24
13 251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: 2 bottles of infant Ibuprofen drops, a bottle of infant Mylicon, a bottle of calming tablets, a container of children's Zyrtec, an immune support syrup, a container of day & night cold & cough medication, and a nasal spray for a child are not labeled with the child's name.	Medicine was discarded. Trained staff on proper labeling medication.	4-22-24	4-22-24

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 Provider Number / Facility ID Number 8000587188 / 001 - 2000058

Address - Facility (Street, City, State, Zip Code) 3820 W Florist Ave Milwaukee WI 532093638
 Telephone Number 414-664-4000
 Date - Regulation Visit 4/22/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
14 251.07(6)(f)3. Medication - Storage Description: Nasal mist saline spray for Child 4 was being stored in a crib upon licenser arrival, and then moved to a rocker seat for Child 4.	Spoke with parent about bringing medication from home. Trained staff on proper storage and labeling of medication.	4-22-24	4-22-24
15 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: An immune support syrup in the infant room expired September 2022 and a children's Zyrtec medication in the infant room expired November 2022.	All medication found was discarded.	4-22-24	4-22-24
16 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Changes in development and routines for Child 2 and Child 5 are not documented every 3 months as required. The last documented changes in development and routines for Child 2 was on 01/04/24. The last documented changes in development and routines for Child 5 was on 09/03/23.	All intake forms have been updated.	4-22-24	4-22-24

NAME - Agency Worker
 Daniel Noel, Kristin Keck

Date Issued
 4/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature]

5-9-24