

Date Correction Plan Due 7/1/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center K's Play Days		Provider Number / Facility ID Number 8000585746 / 001 - 1015380	
Address - Facility (Street, City, State, Zip Code) 1300 Midway Rd Menasha WI 54952		Telephone Number 920-722-7102	Date - Regulation Visit 6/3/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Of 6 Staff Records reviewed 1 failed to have documentation of an exam. Repeat violation: Previously cited on 7/11/2025, 4/28/2025, 11/6/2024	form is being sent to dr to fill out.	7/6/26
2	251.05(2)(a)7. Staff Record - Continuing Education Description: Of 6 Staff Records reviewed 1 failed to have documentation of 15 hours of continuing education for 2025. Repeat violation: Previously cited on 7/11/2025, 4/28/2025	Staff member will put in 30 hours of cont ed to make up for 2025 @ 2026	12/31/26

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Of 6 Staff Records reviewed 1 failed to have documentation of current CPR training. Repeat violation: Previously cited on 4/28/2025, 11/6/2024	Cook will be signed up for the next CPR class.	9/1/26	
4	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Meal prep personal failed to have documentation of 4 hours of initial training and 1 hour of additional training each year thereafter in safe food handling and sanitation. Repeat violation: Previously cited on 4/28/2025	Course has been ordered for the cook. Director will sit with the cook to ensure it gets completed.	10/1/26	
5	251.06(11)(bm)3. Outdoor Play Equipment - Construction, Condition Description: Outdoor play equipment failed to be in good repair-playground contained broken toys/equipment.	Toys that were broken have been thrown away. New toys have been purchased.	7/1/26	
6	251.09(1)(k) Infant & Toddler - Bedding Description: Children's heads were observed to be covered while sleeping.	Staff have been talked to about safe sleeping practices.	7/1/26	

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NAME - Agency Worker
Ruth Sprangers

Date Issued
6/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature]

6/22/26