

Date Correction Plan Due  
6/16/2023

# NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL  
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Beatles And Butterflies Daycare

9000584009 / 001 - 1015746

Address - Facility (Street, City, State, Zip Code)  
23655 Flute Ave Tomah WI 546608012

Telephone Number  
608-377-1418

Date - Regulation Visit  
5/18/2023



## Rule/Statute Number Noncompliance Statement

## Correction Plan

## Expected Completion Date

## Verification Date

1

250.04(6)(a)  
Child Record - Maintenance, Availability

Description: A substitute providing care for the children on the day of the monitoring visit could not give the Licensing Specialist access to the children's records.

She forgot where they  
were - showed her again  
in Green Bender on  
shelf in kitchen

6/16/18

2

250.04(6)(a)1.  
Child Record - Enrollment Information

Description: A child in care on the day of the monitoring visit that was with the substitute had no enrollment information onsite. Enrollment information is required by rule to be onsite on or before the child's first day in care.

having parents fill out  
Enrollment  
Forms

6/30/18



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250.04(6)(a)1m.  
Child Record - Health History

Description: A child in care on the day of the monitoring visit that was with the substitute had no health history information onsite. Health History information is required by rule to be onsite on or before the child's first day in care.

Provided form  
To parents  
if not  
received  
Back  
Commit attend

4/30/23

4

250.04(6)(b)  
Current, Accurate Daily Attendance Record

Description: The attendance was not current and accurate on the day of the licensing visit when one of the children that came with the substitute was not signed in on the attendance record.

Repeat violation: Previously cited on 4/13/2022

Showed Substitute  
how to sign herself in  
again, and  
making sure I sign  
myself, too

5/18/23

5

250.05(2)  
Staff File - Maintenance & Availability

Description: A substitute providing care for the children on the day of the monitoring visit could not give the Licensing Specialist access to the staff records.

Showed where info  
is in Green Binder

5/22/23



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250.05(2)(b)

Staff File - Background Check Results

Description: The substitute providing care to children on the day of the monitoring visit did not have a child care background check that was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch. DCF 13. A review of the licensing system indicated the substitutes eligibility to work in a child care program had expired.

Ran a Background  
check - &  
making Apt for  
new foster parent  
other good till  
oct. 23

7/1/23

7

250.05(2)(c)

Staff File - Days, Hours Worked

Description: On the day of the monitoring visit, the provider had not documented any days and hours worked for the current week. The monitoring visit was on a Thursday. In addition the substitute had not signed in on the day of the monitoring visit either.

Signed in for days  
missery & will keep  
upon days open

5/30/23

8

250.055(1)(a)

Supervision Of Children

Description: The substitute did not have sight or sound of a child that was napping inside the house while she was outside in the outdoor play space with the other children. This was observed by the Licensing Specialist upon arrival for the monitoring visit.

Added - Two monitors  
to nap room - one  
connected to my phone  
other for Volunteer  
Sub when there

5/20/23



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250.06(2)(k)

Deteriorating Or Toxic Paint

Description: The teeter-totter in the outdoor play area has flaking and deteriorating paint on it. Per rule, the premises shall have no flaking or deteriorating paint on surfaces that are accessible to children.

This was previously  
sanded & painted -  
Paint faded over winter  
repainting

7/1/23

10

250.06(2)(m)

Premises - Condition &amp; Repair

Description: The kitchen was not maintained in a sanitary manner when on the day of the monitoring visit there was dried up tortillas on the counter along with pans on the stove with crusted over food. It looked like the kitchen had not been cleaned from the prior day(s).

Kitchen/dishes done  
will work on cleaning  
every afternoon

5/19/23

11

250.07(7)(a)

Pets &amp; Animals - Health &amp; Immunization

Description: The substitute could not provide the Licensing Specialist with a current pet vaccination for one of the provider's cats during the monitoring visit.

shown - Binder  
Forms are in

5/18/23



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250.07(7)(g)

Pets &amp; Animals - Excrement

Description: The outdoor play area was not free of pet excrement while the children were using the outdoor play area. A large pile of pet excrement was observed during the monitoring visit right in the path that the children took to walk back into the house.

Somehow it was missed  
I walk every morning  
before kids play &  
after Animal care in  
yard.

5/18/23

NAME - Agency Worker

Jennifer Stubbe

Date Issued

6/2/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

6/16/2023