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Date Correction Plan Due 5/7/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Independence Head Start Center		Provider Number / Facility ID Number 9000577929 / 003 - 1000929	
Address - Facility (Street, City, State, Zip Code) 35475 Sixth St E Independence WI 54747		Telephone Number 715-985-2391	Date - Regulation Visit 4/16/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #6, Child #7 and Child #8 did not have documentation of a follow-up exam within the past 6 months.	1. The Center Manager and Family Advocate will create a tracking system for children under 2 years of age to ensure there is a follow-up physical exam every 6 months after the initial health examination. 2. The Center Manager and Family Advocate will create a calendar reminder to ensure every children under 2 years have the required initial and follow-up physical exam.	5/1/2025

Received
State of Wisconsin
MAY 08 2025
DCF DECE BECR
WRO

NAME - Agency Worker
Jennifer Stubbe

Date Issued
4/23/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Thanh Bui-Duquette

5/8/2025

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State of Massachusetts
Receives

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