

Date Correction Plan Due 5/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Arcadia Early Learning Center		Provider Number / Facility ID Number 9000577929 / 013 - 2003662		
Address - Facility (Street, City, State, Zip Code) 358 E River St Arcadia WI 546121344		Telephone Number 715-797-3430	Date - Regulation Visit 4/2/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(f)3. Medication - Storage Description: Per rule, medication shall be stored so that it is not accessible to children. An Epi-pen was being stored in a backpack that was hanging on the wall low enough to be accessible to children as observed during the monitoring visit.	Per recommendation of the licensing specialist, the bag is now stored on top of the refrigerator. Staff follows active supervision regulations to ensure children are supervised at all time.	4/2/2024	
2	251.07(6)(i)5. Diapering Children Over Age 2 Description: Applicable rules under s. DCF 251.09(4) shall apply to child care workers when children 2 years of age and older require attention for diapering and toileting. Contrary to this rule, there was not a plastic-lined, hands free, covered garbage container in the diapering area.	A garbage container with cover has been purchased for the diapering area.	4/4/2024	

Received
 State of Wisconsin
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NAME - Agency Worker
Jennifer Stubbe

Date Issued
4/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Thank Bui-Duquette

Date Signed
5/1/2024