

<b>Date Correction Plan Due</b> 5/12/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Family Forum Head Start Ctr 2		<b>Provider Number / Facility ID Number</b> 9000577839 / 007 - 520471		
<b>Address - Facility (Street, City, State, Zip Code)</b> 518 Grand Ave Superior WI 548801217		<b>Telephone Number</b> 715-392-9848	<b>Date - Regulation Visit</b> 4/22/2026	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: The attendance record was not current and accurate on the day of the monitoring visit when a child was not signed back into care when they returned to their assigned group after meeting with an ECE Specialist.	<ul style="list-style-type: none"> <li>- provided TA w/ school district staff on procedures of sign in/out form.</li> <li>- provided Technical assistance to head start staff on the policy on sign-in sign-out child board.</li> <li>- Added a visual to all classroom doors; outside classroom door near sign-in/out door board.</li> </ul> <p style="text-align: center;">gym area of the building.</p>	4/23/2026  4/22/2026 4/23/2026  4/27/2026	

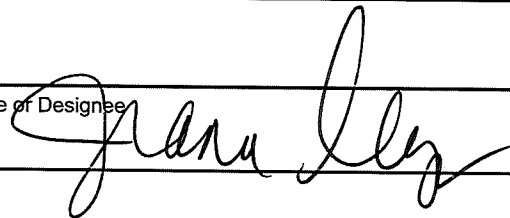
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2 251.06(11)(b)5. <b>Outdoor Play Space - Energy-Absorbing Surfaces</b>  Description: On the day of the monitoring visit, there was only 4 - 6 inches of energy absorbing surfacing under climbing equipment that was more than 4 feet in height and in the fall zones 4 feet beyond the equipment. Rule states that an energy-absorbing surface with a depth of at least 9 inches is required under climbing equipment, swings, and slides whenever the play equipment is 4 feet or more in height and in a fall zone of 4 feet beyond the equipment.	<sup>scaping</sup> <ul style="list-style-type: none"> <li>• Hired a Land <del>scaping</del> <sup>scaping</sup> Company to move woodchips &amp; add 9" - to falls under play equipment</li> <li>• Adding woodchips every 2 years w/ fluffing</li> <li>• monitor &amp; measure each yr to ensure 9" → Quarterly as needed.</li> </ul>	<del>5/30/2026</del> 5/30/2026  8/1/2026-27  5/30/2026	
3 251.06(11)(b)7. <b>Outdoor Play Space - Enclosure</b>  Description: On the day of the monitoring visit, the fencing at the back of the outdoor play area measured 3 feet 5 inches, when rule requires a permanent enclosure not less than 4 feet in height.  Repeat violation: Previously cited on 11/5/2025	<ul style="list-style-type: none"> <li>• ordered lg oversized pool noodles</li> <li>• Hired a Landscaping company to move woodchips &amp; add a boarder for woodchips to stay inside</li> <li>• maintain &amp; fluff woodchips quarterly or as needed</li> </ul>	5/12/2026  5/30/2026  5/12/2026	

NAME - Agency Worker  
Amelia Gruber

Date Issued  
4/28/2026

SIGNATURE - Certified Operator or Designee / Licensee of Designee

Date Signed



5/6/2026