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| Date Correction Plan Due 10/7/2024 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 715-361-7700 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center Family Forum Head Start Center 7 | | Provider Number / Facility ID Number 9000577839 / 005 - 620370 | | |
|---|---|---|--------------------------------------|-------------------|
| Address - Facility (Street, City, State, Zip Code) 301 13Th Ave E Ashland WI 548062135 | | Telephone Number 715-682-5035 | Date - Regulation Visit 9/19/2024 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(6)(a)1. Child Record - Enrollment Information Description: Child 6 and 7 did not have the first day of attendance noted in their files. | <i>First Date of Attendance was added to enrollment forms. Center Manager will review all incoming enrollment forms to be sure all information is entered and current</i> | <i>9/24/2024</i> | |

NAME - Agency Worker
Bonnie Davis

Date Issued
9/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

R Lightner

Date Signed

9/30/24