

Date Correction Plan Due 4/10/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Cesa 7 Head Start Howard Suamico		Provider Number / Facility ID Number 9000577809 / 015 - 1013502		
Address - Facility (Street, City, State, Zip Code) 2153 School Ln Green Bay WI 54313		Telephone Number 920-662-9823	Date - Regulation Visit 3/25/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Based on observation on 3/25/26, the last monitoring results were not posted.	A system will be implemented to ensure all required postings are current and displayed. The management team will monitor postings and complete routine checks to verify that monitoring results remain posted as required.	4/6/2026	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Based on record review on 3/25/26, staff C did not complete child abuse and neglect training. Staff C started employment on 1/26/26.	Administration will update the tracking system used to ensure completion of training by the deadline. Administration will regularly review staff records to verify compliance. * Staff C completed Child Abuse & Neglect Training on 3/27/26.	4/6/2026	

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3	251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: Based on observation on 3/25/26, two children over the age of 1 sleeping were not placed at least 2 feet from each other.	Staff will ensure proper spacing of all sleeping mats prior to each rest period. Ongoing monitoring and observation will occur to ensure compliance is consistently maintained.	4/6/26

NAME - Agency Worker
Dao Xiong

Date Issued
3/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Shelley Bishop

Date Signed

3/31/2026