

Date Correction Plan Due 12/25/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	JAN 26 2021	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sue Ann's Play House		Provider Number / Facility ID Number 9000560739 / 001 - 530126		
Address - Facility (Street, City, State, Zip Code) 1250 Farnam St La Crosse WI 54601		Telephone Number 608-713-0003	Date - Regulation Visit 12/11/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1. Child Record - Enrollment & Health History Forms Description: Four children's Records were reviewed. One child was missing a completed health history form.	I need to update records	Harper has now completed necessary forms	
2	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: A child under age two enrolled since 9/30/19, did not have documentation of an initial health exam on file.	I need to update records	Harper has completed necessary forms	

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3	250.04(6)(b) Current, Accurate Daily Attendance Record Description: Center attendance records were not completed for the week of 11/30 or 12/7/20.			Completed current	
4	250.04(8)(b) Biennial Training - Child Abuse & Neglect Description: The provider has not completed the required biennial CAN training.			Will complete on line	
5	250.05(3)(e)2. Provider Training - Current Cpr Certificate Description: The provider's certification in Infant/Child CPR expired 7/2020.			Will look for a certified on line Training	
6	250.05(4)(c)1. Continuing Education - Requirement & Training Topics Description: The provider did not complete the 15 hours of annual continuing education for 2019 or the reduced hour requirement of 11.25 hours of continuing education for 2020.			Will be completed with the other requirements	

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7	250.06(3)(b) Emergency Plans - Practice Description: There was no documentation of monthly fire and tornado drills for 2020.	hang up Emergency plan paperwork so its visible	12-11-20 I have current documentation available now
8	250.07(7)(c) Pets & Animals - Notification Description: There was no documentation of written notification to parents prior to center getting a new dog in November 2020. The provider did verbally inform the parents prior to getting the dog.	send a copy of my Home/Day Care and pet insurance to my licensee	12-11-20 I have insurance covering 2 dogs parents have been notified

NAME - Certification Worker / Licensing Specialist
Rita Miller

Date Issued
12/11/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sue Ann Miller

Date Signed

Jan 5, 2021

