

Date Correction Plan Due 10/9/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Play Haven Atlas Llc		Provider Number / Facility ID Number 9000560639 / 001 - 120416		
Address - Facility (Street, City, State, Zip Code) 1 Atlas Ct Madison WI 53714		Telephone Number 608-221-0110	Date - Regulation Visit 8/28/2019	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(1)(f)4. Child Care Teacher - Entry-Level Training</p> <p>Description: Several child care workers in the center did not have qualifications to be a lead teacher prior to assuming the position and were scheduled in classrooms as the lead teacher.</p> <p>Repeat violation: Previously cited on 7/15/2019</p>	<p>All current lead teachers are qualified per DCF - 251 and will not be assigned to a classroom without qualifications going forward.</p>	10/7/19	
2	<p>251.05(1)(L)1. Staff Health Examination - Requirements</p> <p>Description: Staff C did not have a Staff Health Report including a TB test documented on file, which is due within 30 days after beginning work at the center.</p> <p>Repeat violation: Previously cited on 5/6/2019</p>	<p>We have a nurse coming in to complete all physicals + TB tests to current staff who have yet to have it complete. Staff member had told</p>	10/18/19	

us it was scheduled, but had not attended appointment. For all future employees, if not done within 30 days of hire, employee will not be able to return to work

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<p>3 251.05(3)(a) Supervision - Teacher Per Group Of Children</p> <p>Description: At least one qualified teacher was not with each group of children when unqualified staff were alone with children the following times:</p> <p>On August 26,</p> <p>Australia room - 2 child care workers were alone for almost 2 hours.</p> <p>Asia room - 1 child care worker was alone for 4 hours, then 1 child care worker was alone for 3.5 hours.</p> <p>On August 27,</p> <p>Antarctica room - 1 child care worker was alone for 6.5 hours.</p> <p>Europe and North America room - 1 child care worker was alone for 8 hours.</p> <p>Asia room - 1 child care worker was alone for 3 hours.</p> <p>Repeat violation: Previously cited on 7/15/2019, 10/30/2018, 8/10/2018</p>	<p>As stated before, this is a state-wide issue. We maintain ratios @ all times and directors are in and out of classrooms to ensure proper guidance and safety. All current staff are qualified for the positions they're in. When hiring, we look for candidates with previous experience + qualifications</p>	10/7/19	

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4	<p>251.05(3)(b) Supervision - Opening & Closing Hours</p> <p>Description: Child care workers not yet qualified as an assistant teacher were alone with children during the first 2 hours and last 2 hours of the day:</p> <p>August 27,</p> <p>Australia and Antarctica room - 2 child care workers were alone for the last hour of the day.</p> <p>Europe and North America room - 1 child care worker was alone the last 33 minutes of the day.</p> <p>Asia and Outer Space room - 1 child care worker was alone for 2 hours at the end of the day.</p> <p>Repeat violation: Previously cited on 7/15/2019, 10/30/2018</p>	<p>Schedules have been re-evaluated and all teachers have completed at minimum the intro to childcare in order to be alone for the first two hours + last two hours. Our Directors are on sight (@ least one) from 6a-6p so someone is always monitoring classrooms + teachers.</p>	10/7/19	
5	<p>251.05(3)(c) Close Supervision Of Children</p> <p>Description: Each child was not closely supervised by a child care worker when the only teacher on the playground was sitting down looking at their phone for over a minute while children played on the playground.</p> <p>Repeat violation: Previously cited on 5/10/2018</p>	<p>Directors will be monitoring for phone usage and write ups were discussed at 10/10/19 staff meetings. Staff on phones is not acceptable.</p>	10/10/19	

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6	<p>251.05(3)(f) Child Tracking Procedure</p> <p>Description: The child care worker did not implement the child tracking procedure when the class started down the stairs to go outside and not every child had been accounted for when after the door to the stairway closed, a child was then observed to come out of the classroom and ran after the class.</p>	<p>Teacher was aware the 12 ylo child was in the class and grabbing a toy to take outside. Class was waiting in downstairs hall for child to rejoin group before going outside.</p>	10/10/19	
7	<p>251.07(4)(c) Naps Or Rest Periods - Sleeping Surfaces, Placement</p> <p>Description: Each child was not provided with a cot, mat or sleeping bag when one child in the South America room did not have a sleeping surface for several months when the parents were unaware it was required and the center did not provide a substitute. During the licensing visit, one child was sleeping on a thin fleece blanket.</p> <p>Repeat violation: Previously cited on 7/15/2019</p>	<p>Parents get a welcome letter to the classroom outlining requirements for for parents. Extra sleeping bags were brought down to be used if child didnt have a sleeping bag.</p>	10/10/19	
8	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: Children's faces were not consistently washed after meals when dried food was observed on children's faces. Additionally, a child reportedly came home frequently with dried food on her face.</p>	<p>All rooms have wipes in their room for easy access to wipe faces. All items on this write up will be discussed on 10/10/2019.</p>	10/10/19	

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Correction Plan

Expected
Completion Date

Verification
Date

NAME - Certification Worker / Licensing Specialist

Colleen Peterson

Date Issued

9/25/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

10/7/2019

DCF-F-0180234-E (R.03.2017)