

Date Correction Plan Due 11/10/2022		NONCOMPLIANCE STATEMENT AND CORRECTION PLAN		TO FILE A COMPLAINT CALL 608-422-6765	
Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so. Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.					
Name - Certified Operator / Licensed Center University Ave Discovery Ctr Inc		Provider Number / Facility ID Number 9000557929 / 001 - 120055			
Address - Facility (Street, City, State, Zip Code) 1609 University Ave Madison WI 53726		Telephone Number 608-233-5371		Date - Regulation Visit 8/2/2022	
Rule/Statute Number Noncompliance Statement		Correction Plan		Expected Completion Date	
1 251.055(1)(a) Supervision Of Children Description: A five years old child was not supervised by a staff member when the teacher was unaware that a child was left at the bathroom for approximately 2 or 3 minutes. The child was crying when she returned to her room. The incident was self-reported. Repeat violation: Previously cited on 2/23/2022, 9/30/2021		Administration will hold a meeting with staff to talk a Saut supervision. Administration will retrain staff on using Passport System that is in place. Require staff to sit on line training on global awareness		08/29/22 08/29/22 12/18/22	
				Verification Date	

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2	251.055(1)(f) Child Tracking Procedure Description: The center's child tracking procedure to ensure that the number, names, and whereabouts of children in care are known at all times failed when the teacher miscounted the group of children leaving a five years old child in the bathroom for approximately 2 or 3 minutes. Repeat violation: Previously cited on 9/30/2021	Administration will talk with staff on using the tracking system Administration will hold a staff meeting and go over procedures	08/29/22 08/29/22

NAME - Agency Worker Luzdarys Marquez	Date Issued 10/27/2022
SIGNATURE - Agency Worker 	Date Signed 11/9/22