

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
6/16/2026

**TO FILE A COMPLAINT CALL**  
608-422-6765

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

La Petite Academy Crossroads

**Provider Number / Facility ID Number**

8000558368 / 008 - 1001680

**Address - Facility (Street, City, State, Zip Code)**  
3801 S Dutch Mill Rd Madison WI 53718

**Telephone Number**  
608-223-9686

**Date - Regulation Visit**  
5/28/2026

**Rule/Statute Number**  
**Noncompliance Statement**

**Correction Plan**

**Expected Completion Date**

**Verification Date**

1 251.04(2)(c)

**Current, Accurate Information**

Description: All information provided to the department was not current and accurate when the center submitted to the department a correction plan for violations cited during the 3/23/26 licensing visit. One of the violations was for using Diaper Genies in classrooms for dirty diaper disposal. The center's correction plan, signed 4/19/216, stated that the Diaper Genies had been removed. However, during the licensing visit on 5/28/26, infant room staff were still using a Diaper Genie in their classroom to dispose of dirty diapers.

Repeat violation: Previously cited on 9/6/2024

State will be given correct information  
Files will be put back when done looking through them.  
Stuff that was supposed to dispose of diaper ~~etc~~ genie was talk with.

*Originaly*

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2	<p>251.05(2)(a)  <b>Staff Record - Maintenance &amp; Availability</b></p> <p>Description: During the licensing visit on 5/28/26, all of the center's employee staff files were requested for review and nine staff files were provided. After the visit, the Licensing Specialist discovered that the files of three currently-employed staff had not been provided during the visit. When this omission was discovered, the Licensing Specialist requested documents from these three staff files. Only some of the documents were provided.</p> <p>Repeat violation: Previously cited on 9/6/2024</p>	<p>Files sorted and new implementation process with checklist on files put into place</p>	7/5/26
3	<p>251.05(2)(a)3.a.  <b>Staff Record - Physical Examination</b></p> <p>Description: Staff AA, who has been employed longer than 30 days, is missing a physical examination report indicating the person is free from illnesses detrimental to children, and that the person is physically able to work with young children.</p> <p>Repeat violation: Previously cited on 10/21/2025</p>	<p>appointment was made on 6/15/26 - appt. on 6/22/26</p>	6/22/26
4	<p>251.05(2)(a)6.  <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: During the visit, Staff F who had left for lunch break from the infant room had not signed out. Staff F did not sign in when they returned.</p>	<p>Staff was reminded of procedure. Reviewed with all staff</p>	6/15/26

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5	<p>251.05(3)(b)  <b>Abusive Head Trauma Prevention Training</b></p> <p>Description: Staff AA and Staff BB are missing documentation of having completed training on preventing abusive head trauma before beginning work with children under age five, as required.</p>	<p>Both staff w/ complete by 6/22/26          - This was added to the "prior to classroom" checklist.</p>	<p>6/22/26          ongoing.</p>	
6	<p>251.05(3)(c)  <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff A, who has worked at the center longer than three months, is missing a current certificate of completion for infant and child CPR/AED. Staff BB, who has worked at the center almost one year, did not have a CPR/AED certificate on the date of the visit; Staff BB completed their training on 6/01/26.</p> <p>Staff F and Staff I have CPR certificates completed by agencies not approved by the department.</p> <p>Repeat violation: Previously cited on 3/23/2026, 10/21/2025, 7/8/2024</p>	<p>Staff with these issues have scheduled trainings on or before 7/11/26</p>	<p>7/11/26</p>	
7	<p>251.05(3)(cm)  <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff AA and Staff BB are missing documentation of having completed training on child abuse and neglect reporting requirements within one week after beginning work at the center.</p>	<p>Added to prior to Classroom checklist. That requires managements syn off.</p>	<p>Ongoing</p>	

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8	<p>251.05(3)(f)3.  <b>Child Care Teacher - Entry-Level Training</b>            Description: Staff A, who has been working as a lead teacher for years, is missing qualifications for the position which was required before beginning to work as a lead teacher.            Repeat violation: Previously cited on 10/21/2025</p>	<p>Staff was informed on 6/2/26. Staff will sign up for classes and complete intro by 8/3/26</p>	8/3/26
9	<p>251.05(3)(g)2.  <b>Assistant Child Care Teacher - Qualifications</b>            Description: Staff working as assistant teachers are required to complete assistant teacher training within six months of beginning their position. Staff F, Staff H and Staff I have been working as assistant teachers for more than one year without having completed the required training, and Staff BB has been working as an assistant for almost one year without fulfilling the training requirement. Staff G has been working as an assistant teacher for five years without having completed the required training.            Repeat violation: Previously cited on 3/23/2026</p>	<p>Staff were informed on 6/2/26. Staff will sign up for classes and complete intro by 7/3/26.</p>	7/3/26
10	<p>251.06(2)(a)  <b>Potential Source Of Harm On Premises</b>            Description: In the infant room during the visit, a mirror attached to the wall a few inches above the floor was broken in a low corner accessible to children, posing a potential laceration hazard. When this issue was brought to staff attention, they covered it with duct tape.            Repeat violation: Previously cited on 3/23/2026, 12/11/2024, 7/8/2024</p>	<p>The classroom checklist has been made to reflect checking the mirrors</p>	ongoing

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11	<p>251.06(2)(gm)  <b>Premises - Well Drained, Clean, In Good Repair</b>            Description: During the licensing visit, the premises were not clean and in good repair when the sink in the infant room, as well as the lid on one of the diaper disposal containers, were visibly dirty.            Repeat violation: Previously cited on 5/19/2025, 12/11/2024, 9/6/2024</p>	<p>Infant room sink has lid to replace as it is stained.            Cleaning list has been changed to reflect cleaning lids multiple times a day</p>	6/20/26
12	<p>251.06(4)(d)  <b>Exits &amp; Passageways - Unobstructed, Minimum Width</b>            Description: During the licensing visit, one of the marked fire exits was partially blocked with a large object on the floor in front of part of the door.            Repeat violation: Previously cited on 10/21/2025</p>	<p>all items have been removed</p>	6/15/26
13	<p>251.07(6)(dm)4.  <b>Medical Log - Reviewing Injury Records</b>            Description: Records of injuries in the medical log books in the infant room and the toddler 2 room were not documented as having been reviewed with staff every six months to ensure that all possible preventive measures are being taken. Any reviews that may have been documented took place prior to 4/15/25.            Repeat violation: Previously cited on 3/23/2026</p>	<p>med log checks will now happen at monthly staff meeting</p>	ongoing

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14	<p>251.09(1)(e)  <b>Infant &amp; Toddler - Provider Training</b></p> <p>Description: Staff working with infants and toddlers are required to complete a minimum of 10 hours of department-approved training in infant and toddler care within six months of assuming their position. Staff F and Staff I, both of whom have been working with this age group for more than one year, are missing documentation of having completed the required training.</p> <p>Repeat violation: Previously cited on 3/23/2026, 10/21/2025</p>	<p>Staff will sign up for trainings and complete.</p>	<p>10/1/26</p>
15	<p>251.09(4)(a)5.  <b>Infant &amp; Toddler - Soiled Diapers Disposal</b></p> <p>Description: Disposable soiled diapers and gloves are not placed in a hands-free covered container as required. In the infant room, a Diaper Genie is used for some soiled diapers, requiring hands to push diapers through a tight hole. A second disposable dirty diaper container in the infant room is not hands-free when it has a swing-type lid requiring a hand to push it open.</p> <p>The toddler 2 room also uses a swing-type lid on its diaper garbage disposal container.</p> <p>Repeat violation: Previously cited on 3/23/2026</p>	<p>garbage cans are being replaced with foot pedal operated ones.</p>	<p>8/5/26</p>

NAME - Agency Worker  
 Amy Anderson

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued  
 6/2/2026

Date Signed  
 6/16/2026