

<b>Date Correction Plan Due</b> 3/24/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> La Petite Academy		<b>Provider Number / Facility ID Number</b> 8000558368 / 026 - 2005927		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2645 Tulip Ln Green Bay WI 543136855		<b>Telephone Number</b> 920-434-9470	<b>Date - Regulation Visit</b> 2/4/2026	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)8. <b>Staff Record - Orientation</b>  Description: Staff member A on the staff record checklist failed to have an orientation completed within the first week of their start date.	All new staff have this done within the first 3 days of employment	2/9/26	
2	251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Staff member A on the staff record checklist failed to complete abusive head trauma training prior to working with children under the age of 5.	ALL staff have this training before they go into classroom it is part of our on board training.	2/9/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff member B on the staff record checklist failed to complete a CPR course within 3 months of their hire date.	Have a system in place to have this completed in the first 30 days of employment ...	2/9/26	
4	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff member A on the staff record checklist failed to complete the biennial child abuse and neglect training.  Repeat violation: Previously cited on 6/18/2025	This training is in our 3 day on boarding before going into room I will make sure all printed out and in file	2/9/26	
5	251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b>  Description: On 1-26-26, the pre k room failed to maintain staff-to-child ratios when there 23 children ages 3-4 with one caregiver from 12 pm to 1 pm. On 1-26-26, the preschool room failed to maintain ratio when there were 14 children ages 2-3 with one caregiver from 12 pm to 1 pm.  Repeat violation: Previously cited on 10/3/2025, 8/28/2025	All children go up together. 2 Teachers tell most children are asleep. Whatever kids up withing home come down to awake room	2/9/26	

**NAME** - Agency Worker  
Gina Linssen

Date Issued  
3/10/2026

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed  
3/11/26