

Date Correction Plan Due 12/31/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy Woodland	Provider Number / Facility ID Number 8000558368 / 021 - 1009020
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Address - Facility (Street, City, State, Zip Code) 5896 Woodland Dr Waunakee WI 53597	Telephone Number 608-850-5665	Date - Regulation Visit 10/14/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(2)(h)8. Policy Submitted & Implemented - Child Guidance</p> <p>Description: The program sends children home as a behavior management tool. This is not written in the handbook policies regarding child guidance.</p> <p>Repeat violation: Previously cited on 2/20/2024</p>	<p>Staff will work with our education team & behavioral support team to form individual plans for children if needed for behavior concerns. Plans will be shared w/ families</p>	<p>going forward for all children</p>	
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On 10/03/2025, a three-year-old child was left unattended in the building for five minutes while the group transitioned outside. This incident was self-reported by the program.</p> <p>In a separate incident, a three-year-old climbed over a fence on the playground while the teacher watched it happen and did not respond.</p>	<p>Staff is no longer with company Staff will complete Un Person FTN Training at Staff meeting monthly</p>	<p>all day & on gang</p>	

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3	251.055(1)(f) Child Tracking Procedure Description: The program did not adhere to the child tracking procedures in place when on 10/03/2025, a child was left alone while the group transitioned outside. This incident was self-reported by the program.	All staff will have FTN training monthly in person at staff meetings going forward	2/16/26 3 on going	
4	251.07(2)(e) Child Guidance - Prohibited Actions Description: Staff A has been observed to be yelling at children and yelling close to children's faces. She told children she doesn't want them in her classroom and that "they don't belong there." Instead of comforting upset children, she stated variations of "I hear you crying, just stop it." Repeat violation: Previously cited on 6/20/2024, 2/20/2024	Staff is no longer with the company - All new hires will have Positive Behavior training approved by the Dept.	2/4/26 3 on going	
5	251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure Description: Staff B used inappropriate child guidance, restricting the movement of a child by "bear hugging" them, which is prohibited. Repeat violation: Previously cited on 5/28/2025	Staff was retrained on company policy & state policy in regards to prohibited actions	2/5/26	

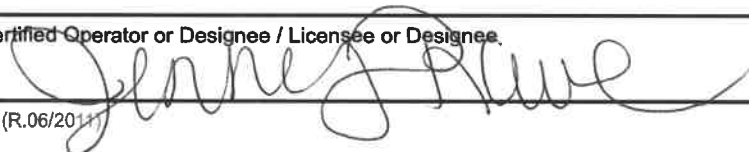
- All new hires will have positive behavior training approved by the Dept.

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6	251.09(4)(d) Infant & Toddler - Supply Of Extra Diapers & Clothing Description: There was not a supply of diapers sufficient to meet the needs of the children using diapers at the center.	Supplies are checked weekly & ordered prior to running out of materials taking into account shipping time	2/5/26

NAME - Agency Worker
Jenny Sweeney

Date Issued
12/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2/5/26