

Date Correction Plan Due 12/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy Fourier		Provider Number / Facility ID Number 8000558368 / 025 - 1009014	
Address - Facility (Street, City, State, Zip Code) 1222 Fourier Dr Madison WI 53717		Telephone Number 608-836-4769	Date - Regulation Visit 12/4/2025
	Rule/Statute Number Noncompliance Statement 1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B did not have a completed physical examination report on file within 30 days of being hired. Repeat violation: Previously cited on 12/16/2024, 1/4/2024	Correction Plan Staff B was given copy of health report to complete. Going forward file check will be verified by AD.	Expected Completion Date 12/15/25 Verification Date
	2 251.05(2)(a)8. Staff Record - Orientation Description: Staff B and C did not have a completed orientation on file within the first week of working at the center. Repeat violation: Previously cited on 12/16/2024	Orientation forms were completed on 12/10/25 for staff B & C. Going forward file check will be verified by AD.	12/10/25 & ongoing

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3	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Cots in the two's room were not covered and not maintained/stored in a clean or sanitary manner.	Large fabric covers were purchased for all classrooms for cot coverage.	12/15/25
4	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Medical log book was not reviewed every 6 months to ensure all possible preventative measures are being taken. Repeat violation: Previously cited on 4/17/2024	Medical log books were pulled & verified by Director. Calender reminder created to ensure timely checks going forward.	12/15/25 + ongoing.

NAME - Agency Worker
Rebecca Brickson

Date Issued
12/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed