

Date Correction Plan Due 11/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy		Provider Number / Facility ID Number 8000558368 / 028 - 2006591		
Address - Facility (Street, City, State, Zip Code) 1750 Cardinal Ln Green Bay WI 543137121		Telephone Number 920-434-8002	Date - Regulation Visit 9/18/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(c) Current, Accurate Information Description: During a complaint visit on September 18, 2025, two employees failed to give the Licensing Specialist current and accurate information regarding the supervision of a child as well as reporting the incident to the department.	Training all staff on how to report any incidents.	12-15-25	
2	251.04(3)(i) Report - Unknown Whereabouts Or Left Premise Description: On September 10, 2025 and September 16, 2025, two employees failed to notify the department of the unknown whereabouts of a three-year-old child when the child left the classroom and went outdoors alone on three separate occasions.	Training all staff on how to report any incidents.	12-15-25	

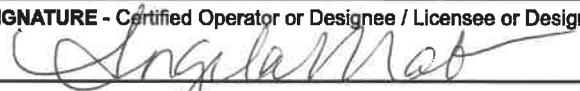
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3	<p>251.04(4)(a)2.d. Parent Notification - Child's Whereabouts Unknown</p> <p>Description: On September 16, 2025, the center failed to notify the parent's of a three-year-old child's unknown whereabouts after the child left the classroom and went outdoors alone for approximately 4-5 minutes.</p>	<p>Training all staff on how to report to licensing.</p>	12-15-25
4	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On September 10, 2025, a three-year-old child was without sight and sound supervision on two separate occasions for approximately 4-5 minutes each time when the child left the classroom alone and went outdoors. Additionally, on September 16, 2025, child care workers again failed to supervise a three-year-old child when the child was found alone outdoors for approximately 4-5 minutes.</p> <p>Repeat violation: Previously cited on 5/30/2024, 3/6/2024</p>	<p>Child no longer in care. Provide bells on all doors.</p>	done

NAME - Agency Worker
Gina Linssen

Date Issued
11/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



11-20-25