

Date Correction Plan Due 10/1/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center La Petite Academy		Provider Number / Facility ID Number 8000558368 / 026 - 2005927		
Address - Facility (Street, City, State, Zip Code) 2645 Tulip Ln Green Bay WI 543136855		Telephone Number 920-434-9470	Date - Regulation Visit 8/28/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(c) Current, Accurate Information Description: On August 28, 2025, The center failed to give the department current and accurate information regarding fire and tornado drills. Fire and tornado drills were said to be done every month, however, based on interview and observation, it was found that the center had not done any in 2025.	We have a plan in place & our safety Captain has been placed so no more miss communication.	9/29/25	
2	251.055(2)(a) Group Size - Maximum Description: On August 28, 2025, the school-age room exceeded maximum group size. The room had 37 children ages 3 and up.	We where getting ready to move. the over flow of kids are gone we are running @ correct size and ratio	9/2/25	

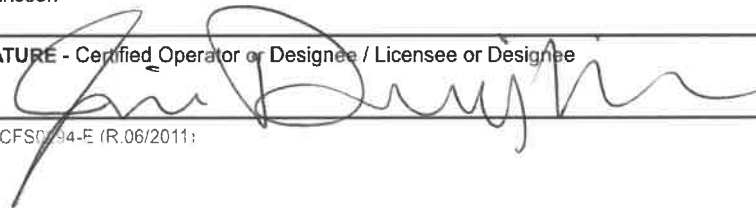
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3	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: On August 28, 2025, the 2-year-old room failed to meet staff-to-child ratios when there were 11 2 year-olds with one staff member. On several occasions during the months of July and August, the infant room had 7 or 8 babies at a time with one staff member, exceeding the 1:4 ratio.	We are currently not enrolling at this time. The extra are now gone. Fixed times with staff coming in in process of hiring more staff.	9/2/25	
4	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: On August 28, 2025, the school-age room exceeded maximum staff-to-child ratios with 37 children present with 2 staff members.	Our overflow of kids @ time of visit are gone. Schoolage groups down in size we are separating to rooms @ 7:30 AM	9/2/25	
5	251.06(3)(b)2. Emergencies - Practice Written Plans Description: The center failed to conduct fire and tornado drills during 2025.	Have a safety captain in place this will be done every month and safety captain will do the drills	9/29/25	

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6	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: On August 28, 2025, exit passageways failed to meet a clear width of three feet unobstructed. Car seats were in the hallway making it less than 3 feet.	I'm currently trying to problem solve the car seats I will get it figured out. I'm also talking to parents if they have to be left here.	10/6/25	
7	251.06(4)(j)2. Fire Alarms & Smoke Detectors - Maintenance Description: On August 28, 2025, the center was unable to conduct a fire drill during the licensing visit due to the pull stations and test system being inoperable.	The Fire board has been replaced and went to pull station's to make sure they open.	9/16/25	

NAME - Agency Worker
Gina Linssen

Date Issued
9/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

9/19/2025